



PLANT AMERICA  
For the Next 100 Years

NGC Awards Handbook  
2025-2027

# NGC Awards Handbook

2025-2027

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## PLANT AMERICA

### -For the Next 100 Years

Dear Garden Club Members:

Across the Americas individuals, clubs, districts, state organizations, and regions work hard every year to carry out the mission of National Garden Clubs, Inc. to provide education, resources, and national networking opportunities for its members to promote the love of gardening and floral design, along with civic and environmental responsibility. Some of the work is small in nature, some very large. ALL efforts have an impact on the local community and ultimately the broader world. Each one deserves accolades for helping make our world a better place.

This awards program is to recognize the best efforts in a number of categories. We would love to recognize **YOU!** As soon as you complete your project, go ahead and write the application while the work is fresh in your mind. You can send the application to your state chairman at any time but be sure to adhere to any deadlines set for that award. Most state deadlines are in late fall, so work on the application before the busy holiday season begins!

This handbook has been prepared to provide you with the resources needed to prepare an award-winning application. Think about your work. Look at the list in this handbook of the awards and determine which category is most appropriate. Choose the specific award. Read the description for that award. Read through the rubric, whether it be the general rubric or a specific one for that award. Write your story. Add some photos. Names are not necessary in the story – they actually detract from the story--and photos are best featuring the work done, not the people involved.

Awards serve several purposes. Awards create pride through recognition. They encourage members to do more. Awards bring awareness of a club as an asset to the community and inspire others to pursue worthwhile projects. An active, award-winning club attracts new members.

Garden club projects are vital parts of our communities. The future of garden clubs is secured by the visible work that we do. Let's remember to showcase that work through applying for awards in recognition of the significance of our work.

**Marilyn McDonnell**  
**NGC Awards Chairman 2025-2027**

**[NgcAwards@gardenclub.org](mailto:NgcAwards@gardenclub.org)**

## The Process

Review the **General Directions**. Follow those guidelines.



Use the **Chart of Awards** or online **Table of Awards** to decide which award is best for your entry. This tells you who is eligible to apply for that award and the items required.



Go to the **Award Description** for further details. On the NGC website, click on the name of the award category from the Table of Awards to go directly to that award's descriptive information.



After reviewing the description details, fill out the **Application Cover Sheet**. On the NGC website, click on "Application" in the right column to go directly to the cover sheet for that award. Download the blank Cover Sheet to your computer. Be sure to name it something you will remember and put it in a file where you can find it again! Open the new file and fill out each section of the Cover Sheet, using the tab key to move between sections. When it is complete, be sure to save your changes. MAC users open the form in Preview before completing.



Go back to the Award Description and look carefully at the **Scoring Rubric** to see what the judges will look for as they score your entry. Most awards use the General Scoring Rubric which you can find by clicking on the Scoring in the same box to the right of the award name. If your award has a specific Scoring Rubric, it will also be given immediately following the award description. Use this information to help you understand what you should include in your application.



Write your **Award Application**. Be sure to adhere to the page limit and use a clear, easily read font. Include photos when applicable. Insert the photos as you write to avoid the need for adding captions. If you need help with that, ask the Awards Co-Chairman. Ask someone else to read over the completed application for clarity and editing.



Send the Cover Sheet and Completed Application as indicated in your individual State guidelines by the due date required for your state.

**\*All forms in this handbook are posted on the NGC website in the FORMS section as fillable forms. Scoring Rubrics are also available on the AWARDS page of the website under the State and Regional Awards Chairmen tab.**

## General Information About Awards

The Awards Year is from January 1 through December 31.

Only National Garden Clubs, Inc. members and affiliates are eligible with the exception of applicants for the following:

- Award of Excellence for Non-Members
- High School Distinguished Service Project

Please remember:

No individual, single member club, group of member clubs, Council, or Districts may make direct application to National Garden Clubs. **All applications must be submitted by your State Chairman and must include the appropriate NGC Application Cover Sheet.** Application Cover Sheets are posted in fillable format on the NGC website under FORMS.

All applications with photos of people, including Youth under age 18, MUST have a signed Publications Release Form for each person involved on file at NGC Headquarters. It is the responsibility of the applicant to see that these are sent in a timely manner. It is recommended that photographs NOT include people. See NGC Photo Release on Forms page.

Judges will not open hyperlinks embedded in any application with the exception of Membership Advancement & Education awards 1 (Membership Awareness), 2 (Website), and 3 (Digital Presentation).

Electronic applications must be in PDF (preferred) or WORD format. Digital photos for FD-1 should be in .jpg, .png or other commonly accepted format for photos.

If a project is eligible for various awards, do not submit an exact duplication of the application.

The General Scoring Rubric will be used for scoring unless otherwise indicated in the award description.

The following Certificates will be awarded:

- Certificate of Merit - overall winner
- Certificate of Commendation - runners up
- Certificate of Appreciation - other award submissions received by NGC

Award size groups are:

	<b>Clubs</b>	<b>States</b>
<b>Small</b>	1- 20 members	1 – 55 clubs
<b>Medium</b>	21 – 50 members	56 - 149 clubs
<b>Large</b>	51 + members	150 + clubs

### Questions

Marilyn McDonnell, Awards Chairman  
[Mmcdonnell@gardenclub.org](mailto:Mmcdonnell@gardenclub.org)  
 706-495-2416

Diane Harbin, Awards Co-Chairman  
[dianejharbin@comcast.net](mailto:dianejharbin@comcast.net)  
 706-346-6510

## State and Regional Chairmen Information

All applications and State Chairman reports are to be submitted to the NGC Awards Dropbox, or designated chairman by January 25. THERE ARE NO EXCEPTIONS other than the ones designated below, so submit as early as possible to avoid problems. The Dropbox address will be sent directly to State and Regional Chairmen in the early fall.

You are highly encouraged to use the Scoring Rubrics in your state judging to improve consistency in judging. Please remember that ALL applications must come through the State Chairman with the exception of SR-3, coming from regional directors/awards chairmen.

Where to send specific applications and Due Date Exceptions:

- FD-1 Calendar Arranger of the Year **(Due by August 15)**  
Nancy Voyles  
[ngcvob@gmail.com](mailto:ngcvob@gmail.com)  
  
2926 Hwy 75  
Parkin, AR 72373 -9058
- All Flower Show Achievement Award Applications **(Due by January 15)**  
Debby Cooper and Carol Bullard  
[coopcooper@aol.com](mailto:coopcooper@aol.com)
- SR-1, SR-2, SR-3 Award of Excellence **(Due by January 1)**  
Susan Miner  
[sminer@gardenclub.org](mailto:sminer@gardenclub.org)
- SR-4 Regional Member of Honor **(Due by January 1 to Region)**  
To the Individual designated by your Region  
\*Regional Awards Chairmen will submit winning names to the NGC Awards Chairman by January 25.
- All Youth Awards  
Terry Critchlow  
[tcritchlow@aol.com](mailto:tcritchlow@aol.com)

The State Chairman Report, due January 25, is provided on the NGC Awards FORMS web page. This report details the total number of applications received for each award and the number forwarded to NGC. This data collection is necessary to guide future Awards Committee decisions.

## Chart of Awards

Who is eligible to apply?

Electronic Submission  
Requirements:

<b>PLANT AMERICA WITH COMMUNITY ENHANCEMENTS</b>	Garden Club	Group of Clubs	State	Individual Member	National Affiliate	IA	Non-member	Application	Copy/copies of Publication	Book of Evidence	Other
<b>CE 1 Community Gardens</b>	X	X						X			
<b>CE 2 Permanent Community Improvements</b>	X	X						X			
<b>CE 3 Community Food Sources</b>	X	X						X			
<b>CE 4 Roadside Plantings</b>	X	X	X					X			
<b>CE 5 Beautification Project</b>	X	X						X			
<b>CE 6 Community Project with Native Plants/Wildflowers</b>	X	X	X					X			
<b>CE 7 Blue Star/Gold Star Marker Landscaping</b>	X	X	X					X			
<b>CE 8 Landscaping of Public/Religious Grounds</b>	X	X		X				X			
<b>CE 9 Landscaping of Historic Areas</b>	X	X	X					X			

Who is eligible to apply?

What is required?

<b>PLANT AMERICA FOR ENVIRONMENT &amp; CONSERVATION</b>	Garden Club	Group of Clubs	State	Individual Member	National Affiliate	IA	Non-member	Application	Copy/copies of Publication	Book of Evidence	Other
<b>EC 1 Conservation Activities</b>	X	X						X			
<b>EC 2 Conservation Education</b>	X	X						X			
<b>EC 3 Wildlife Survival</b>	X	X						X			
<b>EC 4 Water</b>	X	X	X					X			
<b>EC 5 Native Plants &amp; Wildflowers Venue</b>	X	X						X			
<b>EC 6 Organic Practices</b>	X	X	X					X			

Who is eligible to apply?

What is required?

<b>PLANT AMERICA IN GARDENS</b>	Garden Club	Group of Clubs	State	Individual Member	National Affiliate	IA	Non-member	Application	Copy/copies of Publication	Book of Evidence	Other
<b>G 1 Container Gardens</b>	X			X		X		X			
<b>G 2 Edible Gardens</b>	X	X		X		X		X			
<b>G 3 Therapy Gardens</b>	X	X	X	X				X			
<b>G 4 Public Wildlife Gardens</b>	X							X			

Who is eligible to apply?

What is required?

<b>FLORAL DESIGN</b>	Garden Club	Group of Clubs	State	Individual Member	National Affiliate	IA	Non-member	Application	Copy/copies of Publication	Book of Evidence	Other
<b>FD 1 Calendar Arranger of the Year</b>				X		X					X
<b>FD 2 Floral Design Program</b>	X	X	X	X				X			

Who is eligible to apply?

What is required?

<b>FLOWER SHOW ACHIEVEMENT</b>	Garden Club	Group of Clubs/ Council	State	Region	National Affiliate	*IA	Application	Copy/copies of Publication	Book of Evidence	Other
<b>FS 1 Club Standard Show</b>	X						X		X	X
<b>FS 2 Holiday Standard Show</b>	X	X				X	X		X	X
<b>FS 3 Patriotic Standard Show</b>	X	X					X		X	X
<b>FS 4 Petite Standard Show</b>	X	X				X	X		X	X
<b>FS 5 Club Small Standard Show</b>	X						X		X	X
<b>FS 6 Holiday Small Standard Show</b>	X						X		X	X
<b>FS 7 Patriotic Small Standard Show</b>	X						X		X	X
<b>FS 8 Petite Small Standard Show</b>	X					X	X		X	X
<b>FS 9 Near-Club Standard Show</b>		X					X		X	X
<b>FS 10 Council Standard Show</b>		X					X		X	X
<b>FS 11 District/Region Standard Show</b>		District		X			X		X	X
<b>FS 12 State Flower Show</b>			X				X		X	X
<b>FS 13 Youth Flower Show</b>	X						X		X	X
<b>FS 14 Plant Society Show</b>					X		X		X	X
<b>FS 15 Horticulture Specialty Show</b>	X	X	X	X			X		X	X
<b>FS 16 Design Specialty Show</b>	X	X	X	X		X	X		X	X



\*IA have additional Flower Show Awards as well as Virtual Flower Show Awards. See COMAAI.org website.

<b>MEMBERSHIP ADVANCEMENT &amp; EDUCATION</b>	Who is eligible to apply?							What is required?			
	Garden Club	Group of Clubs	State	Individual Member	National Affiliate	IA	Non-member	Application	Copy/copies of Publication	Book of Evidence	Other
<b>MAE 1 Membership Awareness</b>	X	X	X					X	X*		
<b>MAE 2 Website</b>	X	X	X					X			
<b>MAE 3 Digital Media Presentation</b>	X	X	X		X			X			X
<b>MAE 4 Publications</b>	X	X	X		X	X		X	X		
<b>MAE 5 National Garden Week</b>	X	X	X					X			
<b>MAE 6 Membership Increase</b>	Data from NGC; No Application Accepted										
<b>MAE 7 Life Memberships</b>	Data from NGC; No Application Accepted										

\*IF APPLICABLE

Who is eligible to apply?									What is required?			
SERVICE & RECOGNITION	Garden Club	Group of Clubs	State	Region	Individual Member	National Affiliate	IA	Non-member	Application	Copy/copies of Publication	Book of Evidence	Other
SR 1 Award of Excellence for Non-Members								X	X			
SR 2 Award of Excellence for States			X						X			
SR 3 Award of Excellence for Regions (2 <sup>ND</sup> year of term)				X					X			
SR 4 Member Award of Honor					X				X		X	
SR 5 Citation for Distinguished Service as NGC President	Determined by NGC Board											
SR 6 Presidential Citation	Determined by NGC President											
SR 7 NGC Award for Major Non-Standard Flower Shows	Ordered from NGC Headquarters six months prior to show date.											
SR 8 Award of Distinguished Service	Award Certificate #5234 may be purchased from NGC Headquarters Member Services											

Who is eligible to apply?

What is required?

YOUTH WORK	Who is eligible to apply?							What is required?			
	Garden Club	Group of Clubs	State	Individual Member	National Affiliate	IA	Non-member	Application	Copy/copies of Publication	Book of Evidence	Other
<b>YW 1 Youth Garden Club Outstanding Sponsor</b>	X							X			
<b>YW 2 Horticulture Activity for Youth Garden Club</b>	X							X			
<b>YW 3 Outdoor Planting with Youth Garden Club</b>	X							X			
<b>YW 4 Environmental Activity with Youth Garden Club</b>	X							X			
<b>YW 5 Junior Garden Club Wildlife Gardening Education Project</b>	X							X			
<b>YW 6 High School Garden Club Outstanding Sponsor</b>	X							X			
<b>YW 7 High School Distinguished Service Project</b>							X	X			
<b>YW 8 Horticulture Education for Youth</b>	X							X			
<b>YW 9 Environmental Education Project with Youth</b>	X							X			
<b>YW 10 Individual Outstanding Service to Youth</b>				X				X			

**NGC Awards Program  
General Scoring Rubric**

Maximum Points

**Presentation****5 Total** \_\_\_\_\_

Cover sheet included with all sections completed	2	
Application adheres to 3 single-page limit unless other size specified in award description	2	
Application neat and concise	1	

**Achievement****65 Total** \_\_\_\_\_

Meets NGC Mission & Goals	6	
Scope of project defined	4	
Need identified	7	
Benefit to target (members/recipients/community/etc.)	10	
Accomplishment of goals	8	
Comprehensiveness of work	6	
Activities to attain goals explained	8	
Evaluation of goals reached	4	
Educational	3	
Prior Planning	4	
Very brief history if continuing project (give full credit if not a continuing project)	3	
Other	2	

**Participation****15 Total** \_\_\_\_\_

% of member participation (may include any type of support given)	10	
Involvement of others (community, government agencies, professionals, youth, facility residents, others)	5	

**Documentation****15 Total** \_\_\_\_\_

Clear photos when applicable, labeled as needed	5	
Landscape plan when applicable (give full credit if not applicable)	4	
Financial details	5	

**100 Total** \_\_\_\_\_

## PLANT AMERICA WITH COMMUNITY ENHANCEMENTS

### CE-1 COMMUNITY GARDENS

Best in Group: Certificate of Merit + \$100 sponsored by the Garden Club of North Carolina

Given for the most outstanding community or religious garden project that provides green space, and/or opportunities for social gatherings, meditation, beautification, education, recreation or the growing of food.

A – Establishment of a new community or religious garden	B – Continuing participation in a community or religious garden
1. Garden Club: Small Medium Large 2. Group of Clubs, Council, District	1. Garden Club: Small Medium Large 2. Group of Clubs, Council, District
C – Establishment of a new community or religious garden while partnering with another organization.	D – Continuing participation in a community or religious garden while partnering with another organization.

### CE-2 PERMANENT COMMUNITY IMPROVEMENTS

Best in Group: Certificate of Merit + \$100 sponsored by Michigan Garden Clubs, Inc.

Given for the most distinguished civic or conservation work furthering NGC objectives and making a permanent improvement for public benefit, e.g., establishing sanctuaries, children's gardens, municipal gardens, etc. No commercial projects are eligible.

1. Garden Club: Small Medium Large 2. Group of Clubs, Council, District
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### CE-3 COMMUNITY FOOD SOURCES

Best in Group: Certificate of Merit + \$100 sponsored by Charlotte (NC) Council of Garden Clubs

Given for the most outstanding effort to address food insecurity in a community including operating community vegetable/herb/fruit gardens as well as donations to organizations providing food directly to those in need (i.e., food banks, soup kitchens, etc.). This award will not be given to the same project in two consecutive years.

A – Donated produce from club members/supported gardens	B – Community vegetable gardens sponsored by club.
1. New Project (1-3 years) 2. Existing Project (3-5 years) 3. Maintaining Project (5+ years)	1. New Project (1-3 years) 2. Existing Project (3-5 years) 3. Maintaining Project (5+ years)

#### CE-3 Specific Scoring Rubric

Awards Form 3; CE 3

	Maximum Points	
<b>Presentation</b>	<b>5 Total</b>	_____
Cover sheet included with all sections completed	2	
Application adheres to 3 single-page limit unless other size specified in award description	2	
Application neat and concise	1	
<b>Achievement</b>	<b>65 Total</b>	_____
Planning	5	
Identification of Need	10	
Scope of Project	10	
Variety of produce grown	10	
Identification of and solution to obstacles/challenges	8	
Activities to attain goals	15	
Documentation of goals achieved	7	
<b>Participation</b>	<b>15 Total</b>	_____
% of member participation (may include any type of support given)	5	
Involvement of others (community members, government agencies, professionals, youth, facility residents, others)	10	
<b>Documentation (Photocopies permitted)</b>	<b>15 Total</b>	_____
Clear photos when applicable, labeled as needed	5	
Landscape plan when applicable (give full credit if not applicable)	5	
Financial report	5	
	<b>100 Total</b>	_____

#### **CE-4 ROADSIDE PLANTINGS**

Best in Group A: Certificate of Merit + \$100 sponsored by California Garden Clubs, Inc.

Best in Group B: Certificate of Merit + monetary award up to \$1000

Given for outstanding, permanent roadside beautification. The project may be continuous but must have an advanced degree of completion prior to making application. This award may be given only once for the same project. Projects designed for environmental preservation and enhancement using wildflowers and native plants may be awarded a higher monetary value. These projects may be awarded more than once, but not in consecutive years. Projects may be sited on rural byways, urban highways, roadside rest areas, entrances to towns, medians, etc.

A – Permanent roadside beautification	B – Roadside beautification designed for environmental preservation and enhancement using wildflowers and native plants
<ol style="list-style-type: none"><li>1. Garden Club: Small Medium Large</li><li>2. Group of Clubs, Council, District</li><li>3. State Garden Club: Small Medium Large</li></ol>	<ol style="list-style-type: none"><li>1. Garden Club: Small Medium Large</li><li>2. Group of Clubs, Council, District</li><li>3. State Garden Club: Small Medium Large</li></ol>

#### **CE-5 BEAUTIFICATION PROJECT**

Best in Group: A Certificate of Merit + \$100 sponsored by The Garden Club of South Carolina, Inc.

Given for the most outstanding beautification project in a city, town, or neighborhood done on a continuous basis or as a special one-time event. Habitat for Humanity Projects as well as Decoration of Historic Buildings may be included.

A – Special, one-time event	B – Continuing Project
<ol style="list-style-type: none"><li>1. Garden Club (NGC or IA): Small Medium Large</li></ol>	<ol style="list-style-type: none"><li>1. Garden Club (NGC or IA): Small Medium Large</li></ol>

## **CE-6 COMMUNITY PROJECT WITH NATIVE PLANTS/WILDFLOWERS**

Best in Group: Certificate of Merit + monetary award up to \$1000

Given for establishing wildflower gardens, memorial gardens, or the restoration of historic gardens with emphasis on plant material native to your region. This award will not be given to the same project in two consecutive years.

1. Garden Club:  
Small  
Medium  
Large
2. Group of Clubs, Council, District
3. State Garden Club:  
Small  
Medium  
Large

## **CE-7 BLUE STAR/GOLD STAR MARKER LANDSCAPING**

Best in Group: Certificate of Merit + \$100 sponsored by The Federated Garden Clubs of New York State, Inc.

Given for the most outstanding Blue Star Marker or Gold Star Marker landscape project. The marker may be part of a highway department rest area maintained by the department. The project may have been continuous, but major landscaping must have been completed within the previous two years. The project may be a replacement of a destroyed or long-neglected marker.

1. Garden Club:  
Small  
Medium  
Large
2. Group of Clubs, Council, District
3. State Garden Club:  
Small  
Medium  
Large

## CE-8 LANDSCAPING OF PUBLIC OR RELIGIOUS GROUNDS

Best in Group: Certificate of Merit + \$100 sponsored by Nancy Voyles

Given for the most significant contribution in designing a landscape plan, planning the project, and carrying out the plan.

A – Public or commercial property i.e., hospital, library, civic center, park, waterfront, etc.	B – Religious grounds meeting the needs of the congregation
<ol style="list-style-type: none"><li>1. Garden Club (NGC or IA): Small Medium Large</li></ol>	<ol style="list-style-type: none"><li>1. Garden Club (NGC or IA): Small Medium Large</li><li>2. Group of Clubs, Council, District (NGC or IA)</li><li>3. Individual garden club member (NGC or IA)</li></ol>

## CE-9 LANDSCAPING OF HISTORIC AREAS

Best in Group: Certificate of Merit + \$100

Given for the most outstanding historic preservation project. This includes restorations of parks as well as restoration of a building and/or grounds of importance to local, state, or national heritage.

<ol style="list-style-type: none"><li>1. Garden Club: Small Medium Large</li><li>2. Group of Clubs, Council, District</li><li>3. State Garden Club: Small Medium Large</li></ol>
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## **PLANT AMERICA FOR ENVIRONMENT AND CONSERVATION**

### **EC-1 CONSERVATION ACTIVITIES**

Best in Group: Certificate of Merit + \$100 sponsored by National Capital Area Garden Clubs, Inc.

Given to those conservation activities deemed overall excellent and well-balanced. Includes activities such as conservation education, legislative activities, conservation field projects, natural resource development such as watershed, erosion control, reforestation, wildlife refuge, etc.

1. Garden Club:  
Small  
Medium  
Large
2. Group of Clubs, Council, District
3. State Garden Club:  
Small  
Medium  
Large
4. Individual club member

### **EC-2 CONSERVATION EDUCATION**

Best in Group: Certificate of Merit + \$100 sponsored by The Federated Garden Clubs of Maryland, Inc.

Given for the most comprehensive work and/or study in conservation education.

1. Garden Club (NGC or IA):  
Small  
Medium  
Large
2. Group of Clubs, Council, District  
(NGC or IA)
3. State Garden Club:  
Small  
Medium  
Large
4. Individual club member (NGC  
or IA)

### EC-3 WILDLIFE SURVIVAL

Best in Group: Certificate of Merit + \$100 sponsored by Kent Garden Club, Grand Rapids, MI

Given for the most comprehensive and effective project for pollinator, bird, or wildlife protection and welfare. This may include habitats or gardens specific to the natural population being supported, sanctuaries, migratory routes, public education project or program, legal and legislative activities, or other.

1. Garden Club:  
Small  
Medium  
Large
2. Group of Clubs, Council, District
3. State Garden Club:  
Small  
Medium  
Large

Please refer to the Scoring Rubric for EC 3 on the following page.

**EC 3 Specific Scoring Rubric**

Maximum Total Points

**Presentation****5 Total** \_\_\_\_\_

Cover sheet included with all sections completed	2	
Application adheres to 3 single-page limit unless other size specified in award description	2	
Application neat and concise	1	

**Achievement****40 Total** \_\_\_\_\_

Meets NGC Mission & Goals	3	
Scope of project defined	2	
Need identified	5	
Benefit to target (members/recipients/community/etc.)	6	
Accomplishment of goals	6	
Comprehensiveness of work	5	
Activities to attain goals explained	6	
Evaluation of goals reached	2	
Educational	2	
Prior Planning	2	
Very brief history if continuing project (give full credit if not a continuing project)	1	

**Participation****15 Total** \_\_\_\_\_

% of member participation from total size possible (may include any type of support given)	15	
--	----	--

**Community Involvement****30 Total** \_\_\_\_\_

Involvement of others (community, government agencies, professionals, youth, facility residents, others)	30	
--	----	--

**Documentation** (Photocopies permitted)**10 Total** \_\_\_\_\_

Clear photos when applicable, labeled as needed	3	
Landscape plan when applicable (give full credit if not applicable)	2	
Financial report	4	
Other (letters of appreciation, community awards, publicity, etc.)	1	

**100 Total** \_\_\_\_\_

#### **EC-4 WATER**

Best in Group: Certificate of Merit + \$100 sponsored by the Garden Club Federation of Pennsylvania, Inc.

Given for the most outstanding project with an emphasis on water conservation and/or clean water.

1. Garden Club:  
    Small  
    Medium  
    Large
2. Group of Clubs, Council, District
3. State Garden Club:  
    Small  
    Medium  
    Large

#### **EC-5 NATIVE PLANTS AND WILDFLOWERS VENUE**

Best in Group: Certificate of Merit + monetary award up to \$1000

Given for the best establishment of outdoor classrooms, nature trails, wildflower walks, etc. with emphasis on wildflowers and native plants to expose and educate the public as to the importance of these plants to conservation and the environment. This award will not be given to the same project in two consecutive years.

1. Garden Club (NGC or IA):  
    Small  
    Medium  
    Large
2. Group of Clubs, Council, District  
    (NGC or IA)
3. State Garden Club:  
    Small  
    Medium  
    Large

## **EC-6 ORGANIC PRACTICES**

Best in Group: Certificate of Merit + \$100 sponsored by Pat Rupiper

Given for the most outstanding project or educational activity emphasizing and employing the use of organic materials and methods in gardening. This award will not be given to the same project in two consecutive years.

1. Garden Club:
  - Small
  - Medium
  - Large
2. Group of Clubs, Council, District
3. State Garden Club:
  - Small
  - Medium
  - Large

# PLANT AMERICA WITH GARDENS

## G-1 CONTAINER GARDENING

Best in Group: Certificate of Merit + \$100

Given for the most outstanding container or containers of fruits, vegetables, herbs, flowers, or a combination thereof. A container is defined as a vessel used for planting that is separated from the earth beneath. (For example, a raised bed directly on the ground is not considered a container; however, a raised bed elevated off the ground by legs or one completely contained inside a vessel such as a metal trough would be considered a container.)

A. Single Container grown by a member or club (NGC or IA).	B. Multiple Containers in one location grown by a member or club (NGC or IA).
1. Individual Member 2. Garden Club: Small Medium Large	1. Individual Member 2. Garden Club: Small Medium Large

Awards Form 3; G-1

### G-1 Specific Scoring Rubric

Maximum Total Points

#### Presentation 5 Total \_\_\_\_\_

Cover sheet included with all sections completed	2	
Application adheres to 3 single-page limit unless other size specified in award description	2	
Application neat and concise	1	

#### Achievement 90 Total \_\_\_\_\_

Selection of Container	20	
Selection of Plants	20	
Unity of Container and Plants	30	
Includes consideration of design elements and principles	20	

#### Documentation (Photocopies permitted) 5 Total \_\_\_\_\_

Clear, well-labeled, neatly attached plant list	2	
Supporting data (at least one photo required)	2	
Other (letters of appreciation, community awards, publicity, etc.)	1	

**100 Total** \_\_\_\_\_

## G-2 EDIBLE GARDENING

Best in Group: Certificate of Merit + \$100

Given for the most outstanding garden of edibles, fruits, vegetables, and/or edible flowers.

A. Garden of edibles grown by a member or club (NGC or IA).	B. Gardens incorporating edibles in an ornamental landscape grown by a member or club (NGC or IA).
1. Individual Member 2. Garden Club: Small Medium Large	1. Individual Member 2. Garden Club: Small Medium Large

Awards Form 3; G-2

### G-2 Specific Scoring Rubric

Maximum Total Points

#### Presentation

5 Total

Cover sheet included with all sections completed	2	
Application adheres to 3 single-page limit unless other size specified in award description	2	
Application neat and concise	1	

#### Achievement

90 Total

Garden Plan	15	
Selection of plants	10	
Growth and maturity of plants	10	
Successful incorporation of edibles	15	
Successful production of edibles	20	
Overall health and attractiveness of garden	20	

#### Documentation (Photocopies permitted)

5 Total

Supporting data clear, well labeled and neatly attached	2	
At least one photo	2	
Other documentation (publicity, letter, etc.) if planted in public location (give full credit if not public location)	1	

100 Total

### **G-3 THERAPY GARDENS**

Best in Group: Certificate of Merit + \$100

Given for the establishment or restoration of a garden or gardens to benefit the physically or learning challenged, residents in nursing homes, schools, prisons, low-income housing, cancer centers, etc. by an NGC or IA Club. Includes barrier-free gardens, accessible gardening, community gardens, meditation gardens at a hospital, etc. The goal of these gardens can also be to increase awareness or to give hope.

- |   |
|---|
| <ol style="list-style-type: none"><li>1. Garden Club (NGC or IA):<br/>    Small<br/>    Medium<br/>    Large</li><li>2. Group of Clubs, Council, District<br/>    (NGC or IA)</li><li>3. Individual garden club member<br/>    (NGC or IA)</li><li>4. State Garden Club:<br/>    Small<br/>    Medium<br/>    Large</li></ol> |
|---|

### **G-4 PUBLIC WILDLIFE GARDENS**

Best in Group: Certificate of Merit + \$100 sponsored by The Garden Club of Kentucky, Inc.

Given to the garden club establishing a wildlife garden or gardens at a public place or places, to include signage to educate the public on how to garden for wildlife and the benefits of doing so. Special attention should be given to securing publicity for the project.

- |  |
|--|
| <ol style="list-style-type: none"><li>1. Garden Club:<br/>    Small<br/>    Medium<br/>    Large</li></ol> |
|--|

Please refer to Scoring Rubric for G 4 on the following page.



**G-4 Specific Scoring Rubric**

Maximum Total Points

**Presentation****5 Total** \_\_\_\_\_

Cover sheet included with all sections completed	2	
Application adheres to 3 single-page limit unless other size specified in award description	2	
Application neat and concise	1	

**Achievement****40 Total** \_\_\_\_\_

Meets NGC Mission & Goals	3	
Scope of project defined	2	
Need identified	5	
Benefit to target (members/recipients/community/etc.)	6	
Accomplishment of goals	6	
Comprehensiveness of work	5	
Activities to attain goals explained	6	
Evaluation of goals reached	2	
Educational	2	
Prior planning	2	
Very brief history if continuing project (give full credit if not a continuing project)	1	

**Participation****15 Total** \_\_\_\_\_

% of member participation from total size possible (may include any type of support given)	15	
--	----	--

**Community Involvement****30 Total** \_\_\_\_\_

Involvement of others (community, government agencies, professionals, youth, facility residents, others)	30	
--	----	--

**Documentation (Photocopies permitted)****10 Total** \_\_\_\_\_

Clear photos when applicable, labeled as needed	3	
Landscape plan when applicable (give full credit if not applicable)	2	
Financial report	4	
Other (letters of appreciation, community awards, publicity, etc.)	1	

**100 Total** \_\_\_\_\_

## FLORAL DESIGN

### FD-1 CALENDAR ARRANGER OF THE YEAR

Best in Group: Certificate of Merit + \$100 for each category

Selected by the NGC Vision of Beauty Calendar Committee from digital photos submitted. Photos may be of any type design—traditional, contemporary, new trends, seasonal, holidays, etc.

Criteria for entries and entry form are in the current Vision of Beauty Calendar and on the NGC Website in the Forms Section.

#### NOTE DUE DATE OF JULY 1.

See NGC Forms Library  
for Vision of Beauty  
Entry Form.

A. Individual Flower Arranger of  
the Year.

B. International Affiliate Flower  
Arranger of the Year.

### FD-2 FLORAL DESIGN PROGRAM

Best in Group: Certificate of Merit + \$100 sponsored by Jeanne Nelson

Given for the most outstanding program or workshop (exclusive of NGC Schools and Symposiums) teaching floral design principles and techniques to club members and/or the public.

1. Garden Club (NGC or IA):  
Small  
Medium  
Large
2. Group of Clubs, Council, District
3. State Garden Club:  
Small  
Medium  
Large
4. Individual club member (NGC or IA)

Please refer to Scoring Rubric for FD 2 on the following page.

## FD 2 Specific Scoring Rubric

Maximum Total Points

**Presentation****5 Total** \_\_\_\_\_

Cover sheet included with all sections completed	2	
Application adheres to 3 single-page limit unless other size specified in award description	2	
Application neat and concise	1	

**Achievement****65 Total** \_\_\_\_\_

Detailed description of program presented	25	
Location, date and time given	5	
Attendance	5	
Research and preparation for program	20	
Materials used/provided	5	
Other relevant information	5	

**Participation****15 Total** \_\_\_\_\_

Size of club	4	
Involvement of members (may include any type of support given)	8	
Involvement of others (community, government agencies, professionals, youth, facility residents, others)	3	

**Documentation** (Photocopies permitted)**15 Total** \_\_\_\_\_

Clear photos when applicable, labeled as needed	5	
Supporting data	3	
Financial report	5	
Other (letters of appreciation, community awards, publicity, etc.)	2	

**100 Total** \_\_\_\_\_

## FLOWER SHOW ACHIEVEMENT AWARDS

Requirements for each award in this section are detailed in the Flower Show Achievement Awards Details section later in this Handbook. Please refer to that section for complete application information. A-D refer to club size.

### FS-1 CLUB STANDARD SHOW -

A – < 21 members	B – 21-49 members
C – 50-99 members	D – 100+ members

### FS-2 HOLIDAY STANDARD SHOW

A – 1 club (NGC or IA)	B – $\geq$ 2 clubs (NGC or IA)
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### FS-3 PATRIOTIC STANDARD SHOW

A – 1 club	B – $\geq$ 2 clubs
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### FS-4 PETITE STANDARD SHOW

A – 1 club (NGC or IA)	B – $\geq$ 2 clubs (NGC or IA)
------------------------	--------------------------------

### FS-5 CLUB SMALL STANDARD SHOW

A – < 21 members	B – 21-49 members
C – 50-99 members	

### FS-6 HOLIDAY SMALL STANDARD SHOW

1 club < 100 members
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### FS-7 PATRIOTIC SMALL STANDARD SHOW

1 club < 100 members
----------------------

### FS-8 PETITE SMALL STANDARD SHOW

1 club < 100 members (NGC or IA)
----------------------------------

**FS-9 NEAR-CLUB STANDARD SHOW**

2 + clubs (nearby)
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**FS-10 COUNCIL STANDARD SHOW**

A - 3 + clubs	B – 1 + Judges Council/s
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**FS-11 DISTRICT/REGION STANDARD SHOW**

A - $\leq$ 15 NGC clubs	B – $\geq$ 16 NGC Clubs
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**FS-12 STATE FLOWER SHOW**

A - $\leq$ 100 clubs	B – $>$ 100 clubs
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**FS-13 YOUTH FLOWER SHOW**

A – 1 Youth club/group	B – $\geq$ 2 Youth clubs/groups
C – Youth Division of Adult Flower Show	

**FS-14 PLANT SOCIETY SHOW**

Affiliated with NGC
---------------------

**FS-15 HORTICULTURE SPECIALITY SHOW**

A – 1 club	B – $\geq$ 2 clubs
C – Country, District, State Region	

**FS-16 DESIGN SPECIALITY SHOW**

A – 1 club (NGC or IA)	B – $\geq$ 2 clubs (NGC or IA)
C – Country, District, State Region (NGC or IA)	

## **INTERNATIONAL AFFILIATES**

Miembros afiliados internacionales, visitar al sitio web de [COMAAI.org](http://COMAAI.org) para ver los Premios, direcciones y formularios de la IA en español.

## MEMBERSHIP ADVANCEMENT & EDUCATION

### MAE-1 MEMBERSHIP AWARENESS

Best in Group: Certificate of Merit + \$100

Given for the most innovative activity, set of activities or most outstanding effort to increase public visibility, to increase club membership, or to make the public aware of the mission and activities of garden clubs. This includes publications such as membership brochures, leaflets, or other publications as well as publicity received.

Printed materials, materials for electronic publication and publicity may be attached in their entirety to the application and are not counted as part of the 3-page limit.

- |  |
|--|
| <ol style="list-style-type: none"><li>1. Garden Club:<br/>    Small<br/>    Medium<br/>    Large</li><li>2. Group of Clubs, Council, District</li><li>3. State Garden Club:<br/>    Small<br/>    Medium<br/>    Large</li></ol> |
|--|

Please refer to the Scoring Rubric for MAE 1 on the following page.

**MAE-1 Specific Scoring Rubric**

Maximum Total Points

**Presentation****5 Total** \_\_\_\_\_

Cover sheet included with all sections completed	2	
Application adheres to 3 single-page limit unless other size specified in award description	2	
Application neat and concise	1	

**Achievement****65 Total** \_\_\_\_\_

Innovative nature of activities and/or publication	20	
Quality of print/digital materials	7	
Quality of content	15	
Activities to attain goals	10	
Planning	5	
Execution of activities and/or publication	5	
Successful obtaining of publicity	3	

**Participation****15 Total** \_\_\_\_\_

% of member participation from total size possible (may include any type of support given)	12	
Involvement of others (community, government agencies, professionals, youth, facility residents, others)	3	

**Documentation** (Photocopies permitted)**15 Total** \_\_\_\_\_

Clear photos when applicable, labeled as needed	4	
Landscape plan when applicable (give full credit if not applicable)	4	
Financial report	5	
Other (letters of appreciation, community awards, publicity, etc.)	2	

**100 Total** \_\_\_\_\_



## MAE-2 WEBSITE

Best in Each Group: Certificate of Merit + \$50 sponsored by The Garden Club of Georgia, Inc.

Given for the most outstanding website promoting the sponsoring organization and NGC objectives. At least a portion of the site must be available for viewing by the general public. Include website/media address, who maintains site, frequency of updates, and cost in the application. Ease of navigation will be considered while judging from the address given.

A – Website designed and managed by club members	B – Website professionally designed
<ol style="list-style-type: none"><li>1. Garden Club (NGC or IA): Small Medium Large</li><li>2. Group of Clubs, Council, District (NGC or IA)</li><li>3. State Garden Club: Small Medium Large</li></ol>	<ol style="list-style-type: none"><li>1. Garden Club (NGC or IA): Small Medium Large</li><li>2. Group of Clubs, Council, District (NGC or IA)</li><li>3. State Garden Club: Small Medium Large</li></ol>

Please refer to the Scoring Rubric for MAE 2 on the following page.

**MAE 2 Specific Scoring Rubric**

Maximum Total Points

**Presentation 25 Total** \_\_\_\_\_

Design/Appearance attractive	8	
Design/Appearance engaging	8	
Design/Appearance easy to view	6	
Layout	3	

**Navigation 35 Total** \_\_\_\_\_

Ease of navigation	10	
Navigation system (bar, map, etc.)	5	
Logical flow of pages	5	
Clear page headers	7	
Links active	8	

**Achievement 20 Total** \_\_\_\_\_

Club/group information present	5	
Club/group information easy to find	5	
Educational	10	

**Promotion 10 Total** \_\_\_\_\_

Promotes NGC objectives	10	
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**Maintenance 10 Total** \_\_\_\_\_

Does it appear to be updated on a regular basis?	10	
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**100 Total** \_\_\_\_\_**MAE-3 DIGITAL MEDIA PRESENTATION**

Best in Group: Certificate of Merit + \$100 sponsored by The Garden Club of Georgia, Inc.

Given for the best presentation recorded and submitted on any type of digital media supporting any of the following NGC objectives: History/Archives, private or public Garden Tours, Flower Shows, Projects, Programs, or other.

MAE-3 continued

1. Garden Club (NGC or IA):
  - Small
  - Medium
  - Large
2. Group of Clubs, Council, District (NGC or IA)
3. State Garden Club:
  - Small
  - Medium
  - Large
4. National Affiliate (dues paid directly to NGC)

Awards Form 3; MAE-3

### MAE 3 Specific Scoring Rubric

Maximum Total Points

#### Presentation

**60 Total** \_\_\_\_\_

Cover sheet included with all sections completed	2	
Application adheres to 3 single-page limit unless other size specified in award description	2	
Design/appearance	8	
Audio quality	8	
Memorable content and delivery	8	
Creativity	6	
Clear images	6	
Concise information	7	
Easy to view	3	
Easy to comprehend	4	
Logical sequence	4	
Visual effects contribute rather than detract from message	2	

#### Achievement

**20 Total** \_\_\_\_\_

Overall impact (educational, inspiring, persuasive)	15	
Club/group information present and accurate	5	

#### Promotion

**20 Total** \_\_\_\_\_

Clear message	6	
Promotes NGC objectives	10	
Means of distribution	2	
Profits realized, if applicable	2	

**100 Total** \_\_\_\_\_

## MAE-4 PUBLICATIONS

Best in each Group: Certificate of Merit

Given for the best publication in each group. Notices and flyers for one-time events do not apply.  
Submissions must be electronic.

**A-D:** Newsletters/Magazines/Bulletins distributed at least three-times per year under one editor or manager with ONE sample issue submitted with application.

**E:** Manual or Handbook supporting any of the NGC objectives, i.e., procedural, duties of officers, awards, etc.

**F:** Educational Publication promoting any NGC objective, i.e., design, environmental, landscape, gardening, horticulture, therapy, etc.

**G:** Other publications promoting any NGC objective.

A – One-two page newsletter	B – Newsletter/Magazine 3-12 pages
<ol style="list-style-type: none"><li>1. Garden Club: Small Medium Large</li><li>2. Group of Clubs, Council, District</li><li>3. State Garden Club: Small Medium Large</li><li>4. National Affiliate (dues paid directly to NGC)</li><li>5. International Affiliate</li></ol>	<ol style="list-style-type: none"><li>1. Garden Club: Small Medium Large</li><li>2. Group of Clubs, Council, District</li><li>3. State Garden Club: Small Medium Large</li><li>4. National Affiliate (dues paid directly to NGC)</li><li>5. International Affiliate</li></ol>
C – Newsletter/Magazine/Bulletin 13-24 pages	D – Newsletter/Magazine Bulletin over 24 pages
<ol style="list-style-type: none"><li>1. Garden Club: Small Medium Large</li><li>2. Group of Clubs, Council, District</li><li>3. State Garden Club: Small Medium Large</li><li>4. National Affiliate (dues paid directly to NGC)</li><li>5. International Affiliate</li></ol>	<ol style="list-style-type: none"><li>1. Garden Club: Small Medium Large</li><li>2. Group of Clubs, Council, District</li><li>3. State Garden Club: Small Medium Large</li><li>4. National Affiliate (dues paid directly to NGC)</li><li>5. International Affiliate</li></ol>

E – Manuals/Handbooks	F – Educational
<ol style="list-style-type: none"> <li>1. Garden Club: <ul style="list-style-type: none"> <li>Small</li> <li>Medium</li> <li>Large</li> </ul> </li> <li>2. Group of Clubs, Council, District</li> <li>3. State Garden Club: <ul style="list-style-type: none"> <li>Small</li> <li>Medium</li> <li>Large</li> </ul> </li> <li>4. National Affiliate (dues paid directly to NGC)</li> <li>5. International Affiliate</li> </ol>	<ol style="list-style-type: none"> <li>1. Garden Club: <ul style="list-style-type: none"> <li>Small</li> <li>Medium</li> <li>Large</li> </ul> </li> <li>2. Group of Clubs, Council, District</li> <li>3. State Garden Club: <ul style="list-style-type: none"> <li>Small</li> <li>Medium</li> <li>Large</li> </ul> </li> <li>4. National Affiliate (dues paid directly to NGC)</li> <li>5. International Affiliate</li> </ol>

  

G – Other
<ol style="list-style-type: none"> <li>1. Garden Club: <ul style="list-style-type: none"> <li>Small</li> <li>Medium</li> <li>Large</li> </ul> </li> <li>2. Group of Clubs, Council, District</li> <li>3. State Garden Club: <ul style="list-style-type: none"> <li>Small</li> <li>Medium</li> <li>Large</li> </ul> </li> <li>4. National Affiliate (dues paid directly to NGC)</li> <li>5. International Affiliate</li> </ol>

Please refer to Scoring Rubric for MAE 4 on the following page.

**MAE 4 Specific Scoring Rubric**

Maximum Total Points

**Presentation****5 Total** \_\_\_\_\_

Cover sheet included with all sections completed	2	
Brief description of publication	3	

**Achievement****65 Total** \_\_\_\_\_

Educational	8	
Informative	9	
Accurate information	6	
Clarity of subject	5	
Print quality adds to overall appearance	5	
Includes high quality photographs	6	
Includes appropriate, meaningful graphics	4	
Coverage received	6	
General appeal	9	
Notes NGC membership	7	

**Promotes NGC Objectives****15 Total** \_\_\_\_\_

Promotes at least one NGC Objective	5	
Promotes more than one NGC Objective	10	

**Documentation (Photocopies permitted)****15 Total** \_\_\_\_\_

Number of copies distributed/sold	5	
How distributed	4	
Financial report includes cost of publishing, price if sold	6	

**100 Total** \_\_\_\_\_

## **MAE-5 NATIONAL GARDEN WEEK**

Best in Group: Certificate of Merit + \$100

Given for the best overall promotion of National Garden Week. Entry to show community awareness throughout the entire week and include local and/or state proclamations.

- |  |
|--|
| <ol style="list-style-type: none"><li>1. Garden Club:<br/>    Small<br/>    Medium<br/>    Large</li><li>2. Group of Clubs, Council, District</li><li>3. State Garden Club:<br/>    Small<br/>    Medium<br/>    Large</li></ol> |
|--|

## **MAE-6 MEMBERSHIP INCREASE**

Best in each Group: Certificate of Merit + \$100

Given for the top state membership increases as defined in each section. These awards are calculated by NGC Headquarters. No application is accepted.

A – State Garden Club showing the greatest increase in paid membership as of Oct. 31 of the Award Year.
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B – State Garden Club showing the greatest increase per capita as of Oct. 31 of the Award Year.
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## **MAE-7 LIFE MEMBERSHIPS**

Best in each group: Certificate of Merit + \$100 sponsored by Bobbie Verser

Given for highest increases in NGC Life Memberships as defined in each section. These awards are calculated by NGC Headquarters. No application is accepted.

A – State Garden Club with the greatest increase in NGC Life Memberships from May 1 – April 30.
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B – State Garden Club with the greatest per capita increase in NGC Life Memberships from May 1 – April 30.
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# SERVICE AND RECOGNITION

## SR-1 AWARD OF EXCELLENCE FOR NON-MEMBERS

The highest award of National Garden Clubs is presented to a non-member of NGC and sponsored by a State Garden Club organization/federation. This may be awarded to an individual, organization, or institution that has made a significant contribution toward the advancement of goals and purposes of National Garden Clubs. An individual recipient must accept the award in person. If the winner is an organization or institution, a representative of the organization must accept the award in person. These awards are not given posthumously. Recognition will be given in *The National Gardener*.

Application must include the NGC Application Form for Awards of Excellence, a one-page summary of the applicant’s qualifications, and an additional four pages (maximum) of descriptive text, photos, and photocopies. All entries must be sent electronically.

### NOTE DUE DATE OF JANUARY 1.

A – Individual	B – Organization or Institution
----------------	---------------------------------

### SR 1 Specific Scale of Points

### Maximum Total Points

Presentation	5 Total	_____
Achievement	50 Total	_____
Advancement of NGC, Inc. Goals	35 Total	_____
Supporting Data	10 Total	_____
	100 Total	_____

## SR-2 AWARD OF EXCELLENCE FOR STATES

Best in Each Size Category: Certificate of Merit + \$500

Given annually to recognize distinguished work in a state for a coordinated activity or project in accordance with the programs and objectives of NGC in which State Garden Club members from many areas in the state have participated. A state may not win this award more than once for the same project unless a significant new phase or activity has been added to the project. If this is an ongoing, long-term project, recent involvement must be reflected in the application. The Award of Excellence should be projects that are unique and superior in their scope and execution. If there are no applicants in one membership size division, another application may be considered, if equally outstanding, to be awarded in another size division. Applications may be a maximum of 6 printed pages, one-sided, and submitted electronically.



SR-2 continued

**NOTE DUE DATE OF JANUARY 1**

State Garden Club:

Membership up to 999

Membership 1,000 – 2,999-

Membership 3,000 – 7,999

Membership over 8,000

**SR 2 Scale of Points**

Maximum Total Points

<b>Presentation</b>	<b>5 Total</b>	_____
<b>Outstanding, Unusual or Distinctive Project</b>	<b>60 Total</b>	_____
<b>Advancement of NGC Goals</b>	<b>25 Total</b>	_____
<b>Supporting Data</b>	<b>10 Total</b>	_____
	<b>100 Total</b>	_____

**SR-3 AWARD OF EXCELLENCE FOR REGIONS**

Best in Group: Certificate of Merit + \$500

AWARDS FORM 2  
Application on the  
NGC FORMS web page.

Given during the **second year** of an Administration, this recognizes distinguished work in a Region for coordinated activity in accordance with the programs and objectives of NGC in which all states in the Region have participated. IAs are also eligible for this award from the IA. IA details are given on the COMAAI website.

Application must include the NGC Application Form for Awards of Excellence, a one-page summary of the applicant's qualifications, and an additional four pages (maximum) of descriptive text, photos, and photocopies. Six pages total, one side. Electronic applications are required.

**NOTE DUE DATE OF JANUARY 1**

**SR 3 Scale of Points**

Maximum Total Points

<b>Presentation</b>	<b>5 Total</b>	_____
<b>Outstanding, Unusual or Distinctive Project</b>	<b>60 Total</b>	_____
<b>Advancement of NGC Goals</b>	<b>25 Total</b>	_____
<b>Supporting Data</b>	<b>10 Total</b>	_____
	<b>100 Total</b>	_____

**SR-4 MEMBER OF HONOR**

Best in Each Region: NGC Certificate and Pin; recognized in *The National Gardener*

Given to one member in each Region whose volunteer efforts during a period of five or more years has made outstanding contributions to the club and community in one or more of the following areas:

- Civic development
- Horticulture therapy
- Youth activities
- Conservation
- Landscape design
- Horticulture
- Floral design
- All around excellence

**Eligibility:** Any member of a State Garden Club who has NEVER been a member of the NGC Board of Directors.

Application, 5 pages maximum, one-sided, must include application cover sheet along with a one-page summary of accomplishments and a three-page (maximum) list of accomplishments.

Application must be sent electronically to the individual designated by your region.

**NOTE DUE DATE OF JANUARY 1****SR-5 CITATION FOR DISTINGUISHED SERVICE**

Award: Citation for Distinguished Service and token of appreciation

Given at the end of a term to the National Garden Clubs, Inc. President in appreciation of notable achievement and guidance by that President. The President-elect shall be in charge of this award which shall be presented at the Installation Ceremony for new offices by the newly installed President.

**SR-6 PRESIDENTIAL CITATION**

Given by NGC President to those who have performed outstanding service to NGC.

#### **SR-7 NGC AWARD FOR MAJOR NON-STANDARD FLOWER SHOWS**

Award: NGC Seal hung on green ribbon (2 per show)

Given, with approval from the show committee, at a major non-standard flower show e.g., The New England Spring Flower Show (Massachusetts), The Philadelphia Flower Show, The Atlanta Botanical Gardens Flower Show (Atlanta), etc.

A – Finest exhibit in the Horticulture Division	B – Finest exhibit in the Design Division
---	---

Winning exhibits must be blue ribbon winners scoring 95 or more and selection made by three NGC Accredited Flower Show Judges. Presentation to winners shall be by the President of the host State Garden Club or an NGC Officer when possible.

Request letters are to be sent to NGC Headquarters six months in advance of the show date.

#### **SR-8 AWARD OF DISTINGUISHED SERVICE**

Award : Certificate #5234

Presented by local garden clubs to businesses, industrial establishments, schools, youth clubs, civic organizations, etc., who are not affiliated with a garden club, for ongoing or completed projects.

No application required.

Purchase Certificate #5234 from Member Services, NGC Headquarters, St. Louis, MO

## YOUTH WORK

### YW-1 YOUTH GARDEN CLUB OUTSTANDING SPONSOR

Best in Group: Certificate of Merit + \$100 sponsored by James Pavelka

Given to the NGC member club sponsor of a youth club which has been most successful in promoting all phases of garden club work with youth. Applications must indicate grade of club, sponsor club name, list of programs presented to the youth, meeting dates, and number of youth involved. This award is not to be duplicated with any other Youth Work award.

A – Grades 1-3	B – Grades 4-6
C – Grades 7-9	D – Other

### YW-2 HORTICULTURE ACTIVITY FOR YOUTH GARDEN CLUB

Best in Group: Certificate of Merit + \$100

Given to the NGC or IA member club sponsor of a youth club for the most outstanding horticulture activity. Applications must indicate grade of club, sponsor club name, list of programs presented to the youth, meeting dates, and number of youth involved. This award is not to be duplicated with any other Youth Work award.

A – Grades 1-3	B – Grades 4-6
C – Grades 7-9	D – Other

### YW-3 OUTDOOR PLANTING WITH YOUTH GARDEN CLUB

Best in Group: Certificate of Merit + \$100 sponsored by Wisconsin Garden Club Federation

Given to the NGC or IA member club sponsor of a youth club for the most significant effort in planting and growing horticulture in an outdoor area. Participants may seek advice from any source but must do the actual gardening themselves.

A – Grades 1-3	B – Grades 4-6
C – Grades 7-9	D – Other

### YW-4 ENVIRONMENTAL ACTIVITY WITH YOUTH GARDEN CLUB

Best in Group: Certificate of Merit + \$100 sponsored by the Garden Club of Ohio, Inc.

Given to the NGC member club sponsor of a youth club for the most outstanding project in the field of environmental concern, e.g., horticulture, landscaping, anti-litter, restoration, conservation, other.

A – Grades 1-3	B – Grades 4-6
C – Grades 7-9	D – Other

## **YW-5 JUNIOR GARDEN CLUB WILDLIFE GARDENING EDUCATION PROJECT**

Best in Group: Certificate of Merit + \$100

Given to the Youth Garden Club with the most notable project or projects educating the public on the benefits of gardening for wildlife.

A – Grades 1-3	B – Grades 4-6
C – Grades 7-9	D – Other

Please refer to Scoring Rubric for YW-5 on the following page.

**YW-5 Specific Scoring Rubric**

Maximum Total Points

**Presentation****5 Total** \_\_\_\_\_

Cover sheet included with all sections completed	2	
Application adheres to 3 single page limit unless other size specified in award description	2	
Application neat and concise	1	

**Achievement****40 Total** \_\_\_\_\_

Meets NGC Mission & Goals	3	
Scope of project defined	2	
Need identified	5	
Benefit to target (members/recipients/community/etc.)	6	
Accomplishment of goals	6	
Comprehensiveness of work	5	
Activities to attain goals explained	6	
Evaluation of goals reached	2	
Educational	2	
Prior planning	2	
Very brief history if continuing project (give full credit if not a continuing project)	1	

**Participation****15 Total** \_\_\_\_\_

% of member participation from total size possible (may include any type of support given)	15	
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**Community Involvement****30 Total** \_\_\_\_\_

Involvement of others (community, government agencies, professionals, youth, facility residents, others)	30	
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**Documentation (Photocopies permitted)****10 Total** \_\_\_\_\_

Clear photos when applicable, labeled as needed	3	
Landscape plan when applicable (give full credit if not applicable)	2	
Financial report	4	
Other (letters of appreciation, community awards, publicity, etc.)	1	

**100 Total** \_\_\_\_\_

#### **YW-6 HIGH SCHOOL GARDEN CLUB OUTSTANDING SPONSOR**

Best in Group: Certificate of Merit + \$100

Given to the NGC member club sponsor of a High School Gardeners Club that has carried out the best all-around gardening project. Applications must indicate grade/s of club, sponsor club name, list of programs presented to the youth, meeting dates, and number of youth involved.

#### **YW-7 HIGH SCHOOL DISTINGUISHED SERVICE PROJECT**

Best in Group: Certificate of Merit + \$100 (1<sup>st</sup> Place), \$50 (2<sup>nd</sup> Place)

Given to a High School Student, grades 9-12 for an outstanding civic project making a significant improvement for public benefit, e.g., environment, conservation, landscape, horticulture, recycling, horticulture therapy, others. The project must be sponsored by an NGC member club, group of clubs, district, or State Garden Club.

#### **YW-8 HORTICULTURE EDUCATION FOR YOUTH**

Best in Group: Certificate of Merit + \$100

Given to an NGC member club for the best promotion of gardening for youth, based on the belief that youth should be educated to become future horticulturists.

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|--|
| <ol style="list-style-type: none"><li>1. Garden Club:<br/>    Small<br/>    Medium<br/>    Large</li><li>2. Group of Clubs, Council, District</li><li>3. State Garden Club:<br/>    Small<br/>    Medium<br/>    Large</li></ol> |
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#### **YW-9 ENVIRONMENTAL EDUCATION PROJECT WITH YOUTH**

Best in Group: Certificate of Merit + \$100 sponsored by the Florida Federation of Garden Clubs, Inc.

Given to the NGC member club for the most outstanding project in the field of environmental education involving youth.

1. Garden Club:  
Small  
Medium  
Large
2. Group of Clubs, Council, District
3. State Garden Club:  
Small  
Medium  
Large

#### **YW-10 INDIVIDUAL OUTSTANDING SERVICE TO YOUTH**

Outstanding Individual: Certificate of Merit + \$100 sponsored by the Arkansas Federation of Garden Clubs, Inc.

Given to the Individual NGC member who has given outstanding service to youth as a leader of a Youth Garden Club in any grade category through High School.

Individual garden club member