

**NATIONAL GARDEN CLUBS INC.
2023 POST CONVENTION BOARD OF DIRECTORS MEETING**

**The Greenbrier Resort & Hotel
White Sulphur Springs, WV**

Friday, May 5, 2023, 7:30 AM ET

Call to order and welcome: President Brenda Moore called the first Board of Directors' meeting of the 2023-2025 administration to order at 7:30 AM ET on Friday, May 5, 2023.

Inspiration: Betsy Steele, presented the Inspiration.

Breakfast Recess: The meeting was called back to session as 8:09 AM ET.

Pledge of Allegiance to the flag of the United States: Led by Cindy Kozakewich.

Introductions: The President introduced the 2023-2025 Executive Committee who were with us: Donna Rouch, First Vice President; Donna Marie Donnelly, Second Vice President; Gerianne Holzman, Third Vice President; Monica Hansen, Recording Secretary; Lynette Jeffres, Treasurer; Bud Qualk, Corresponding Secretary; Patty Arndt, Parliamentarian; Mary Warshauer, PH&E Director; Monica Hansen, Central Atlantic Region; Lynne Ehnert, Central Region; Debby Cooper, Deep South Region; Susan Miner, New England Region; Carol Norquist, Pacific Region; Robbie Kupper, Rocky Mountain Region; Carcille Burchette, South Atlantic Region; Sarah McReynolds, South Central Region. Absent: Susan Yoder, Historian.

Introductions: The President introduced the Headquarters' staff who were with us: Katie Roth, Assistant Executive Director

Quorum: The Chair declared a quorum present.

Agenda: The agenda was adopted as amended.

Committee to approve minutes: Without objection the President appointed the following committee to approve the minutes of this meeting:

Donna Marie Donnelly, Second Vice President
Gerianne Holzman, Third Vice President
Bud Qualk, Corresponding Secretary

Introductions: The President introduced the former Presidents of NGC who were with us: Kitty Larkin (2005-2007); Shirley Nicolai (2011-2013); Nancy Hargroves (2017-2019) and Mary Warshauer (2021-2023).

Chairmen and Committees designated in Bylaws: The President announced the following chairmanships and committee members as designated in NGC Bylaws by virtue of office for information only -

Donna Rouch, First Vice President as Liaison to the State Garden Club Presidents and Region Directors.

Donna Donnelly, Second Vice President as Finance Committee Chair with members Donna Rouch, First Vice President; Lynette Jeffres, Treasurer; Gerianne Holzman, and Mary Warshauer, Director of the Permanent Home and Endowment Trustees.

Gerianne Holzman, Third Vice President as Organization Study Committee Chair with Donna Rouch, First Vice President, and Donna Donnelly, Second Vice President.

Lynette Jeffres, Treasurer, Budget Committee Chair with member Donna Donnelly, Finance Committee Chair, and Mary Warshauer, Director of the Permanent Home And Endowment Trustees.

Judy Binns as Internal Audit Committee Chair, with members Joyce Milberg and Cindy Kozakewich.

Scholarship Committee composed of the eight Region Directors as members. Appointed Chair, Lisa Robinson.

The Following appointments have been previously approved by the Executive Committee and are subject to the approval of the Board of Directors.

A. Appointment of Vice Presidents as appointed Chairs of Committees and appointed members serving on Vice Presidents' Committees.

Gerianne Holzman, Third Vice President, as Award of Excellence Chair with members Robbie Kupper and Bud Qualk. **APPROVED**

Finance Committee - Donna Donnelly, Second Vice President as Finance Chair. Finance Committee members: Karen Blackmore, Lisa Robinson, and David Robson. **APPROVED**

Organization Study Committee - Gerianne Holzman, Third Vice President as Organization Study Chair: Organization Study Committee members: Diane Dawson, Bud Qualk, Julie West, Susan Yoder, Donna Rouch, and Donna Donnelly.
APPROVED

B. Ratification of 2023-2025 chairs, vice chairs, and members of Standing Committees - refer to list sent via email prior to this meeting.

John Barnett is an addition to the previously received listing and will serve on the Awards Committee.
APPROVED

C. Presentation of Appointed Officers:

Bud Qualk, Corresponding Secretary
Susan Yoder, Historian
Patty Arndt, Parliamentarian
Mary Warshauer, Director of PH&E Trustees

APPROVED

D. Ratification of appointed PH&E trustee: Julie West to serve as a trustee of the Permanent Home & Endowment Trustees for a six (6) year term from 2023-2029.

APPROVED

Presentation of other Appointments: Bill Trapp, Executive Director and Gerianne Holzman, *The National Gardener* Editor.
APPROVED

Presentation of Treasurer as fiscal agent: The Executive Committee has approved the following appointment. Lynette Jeffres, Treasurer, will be designated as the fiscal agent of the National Garden Clubs, Inc. for 2023-2025.
APPROVED

Ratification of legal counsel: The Executive Committee has approved the firm of Husch Blackwell LLP to serve as legal counsel for the 2023-2025 administration.
APPROVED

Ratification of Auditors: The Internal Audit Committee has recommended that NGC retain the services of Summit West to perform the audit services for the NGC fiscal year 2023-2024 administration.
APPROVED

Dates for future meetings of the Board of Directors:






2023 Fall Board of Directors meeting September 21, 2023, via Zoom.

2024 NGC Convention, Colorado June 2 – 5, 2024

2024 Fall Board Meeting, to be determined.

2025 NGC Convention, Omaha, NE May 18 – 21, 2025

Adjournment: There being no further business, the meeting adjourned at 8:31 AM ET

 <i>Monica Hansen</i> 06/26/23	06/27/23
Monica Hansen, Recording Secretary	Date
 <i>Brenda Moore</i> 06/27/23	06/27/23
Brenda Moore, President	Date
 <i>Donna Donnelly</i> 06/27/23	06/27/23
Donna Donnelly, Second Vice President	Date
 <i>Gerianne Holzman</i> 06/27/23	06/27/23
Gerianne Holzman, Third Vice President	Date
 <i>Bud Qualk</i> 06/26/23	06/27/23
Bud Qualk, Corresponding Secretary	Date

