NGC Flower Show Achievement Award Evaluation Form

STATE ______________ CLUB _____________________________________________

AWARD NUMBER ____ SHOW TITLE ________________________________________

Being an evaluator for an NGC Flower Show Achievement Award requires great attention to details. Before perusing the Book of Evidence or the three forms from the Evaluating Panel of Judges, you are obligated to become familiar with the show’s Schedule. Follow the Guidelines for Evaluating NGC Flower Show Schedules found in the 2017 Handbook for Flower Shows. Every deduction on this form must be explained with a comment. Every positive comment is reinforcement to the club as to what was done well. Be specific and factual, avoiding personal opinion and preferences. Thank you for accepting this responsibility. This form will be returned to the sponsoring club upon request.

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I. Schedule 5 Points

A. One schedule 1 Point
   included in inside back cover

B. Correctness of text 4 Points
   all required information

II. Book of Evidence 20 Points

A. Cover label ¾ Point
   Award name & number
   Show sponsors
   Show site (City, State)

B. Pages 1 Point
   Not crowded
   Legible printing

C. Title Page ¾ Point
   Award name & number
   Show sponsors, City, State
   Applicant name and contact Information

D. Table of Contents ½ Point
   Items listed by page #

E. Show Description 3 Points
   300 words or less; Include title, size, scope, type of show, theme, staging, and special features.
### F. Show Data 2 ½ points

Information must appear in body of application and on application.

1. Sponsoring organization
2. # of members/clubs ¼ Point
3. # participating ½ Point
4. % participating ½ Point
5. Total # of exhibits* ¾ Point
   - Horticulture ___
   - Design ___
   - Education ___
   - Youth/SG ___
   - Botanical Arts ___

6. Top Exhibitor Awards offered/not placed ¾ Point
   - Horticulture ___/___
   - Design ___/___
   - Education ___/___
   - Youth/SG ___/___
   - Botanical Arts ___/___

*Optional Divisions not required

Data total

### G. Photographs 3 Points

Top Exhibitor Award winners in all divisions 1 Point
Each picture labeled with Division, Section, Class, Award and brief description. 2 Points

### H. Staging 4 Points

Theme staging overall 2 Points
Actual staging in each Division and Section. 2 Points

### I. Publicity 1 Point

Newspapers, magazines w/name and date, scripts from media broadcasts, posters, etc.

### J. Conformance 1 ½ Points

Adherence to sequential order and other requirements.

### III. Distinction 2 Points

Evidence of quality exhibits, creative staging, overall unity, special features.

Possible total score 25 Points

Actual BOE Score _____
Comments about the evaluation: may include suggestions for improvements for future shows. Must include a summary of Evaluating Panel’s concerns & impressions of show.

How to Determine the Final Score for the NGC Flower Show Achievement Award

List Actual BOE Score ________ Multiply by 4 ________
List the three individual scores of Evaluating Panel ________

Add the four scores to obtain the TOTAL of 4 SCORES ________ (Must be >380 Points to qualify).
Divide TOTAL by 4 to yield application FINAL SCORE ________ (Must be 95 or above to merit NGC FS Achievement Award)

Example: If Actual BOE score is 24
If Actual Evaluating Judges scores are 97, 98, 99
24X4=96 96+97+98+99=390 390÷4=97.5
Final Score for NGC Flower Show Achievement Award is 97.5