



National Garden Clubs, Inc.
Flower Show School
DIRECTIVES FOR STUDENT JUDGE PREPARING A NGC FLOWER
SHOW SCHEDULE FOR EVALUATION

Form 28-2020

Student number _____

State _____

Directive number _____

Date Sent _____

The Student Judge is to write and submit to the State Flower Show Schools Chairman an NGC Standard Flower Show schedule according to the following:

1. Schedule is to be computer generated. A hard copy or emailed copy (PDF) must be submitted for grading. The student’s name must not appear in the emailed copy.
2. Schedule is to consist of all information as described in the current *HANDBOOK FOR FLOWER SHOWS, 2017*.
3. There must appear, following the cover or first inside page, a Table of Contents, a Flower Show Committee List with phone numbers (all names and numbers must be fictitious’ **leave the Schedule Chairman’s name and number blank**), General Rules, Awards, Divisions. (See HB Pg 20.)
4. The schedule must include all the information necessary to satisfy the specific instructions in the directive. Additional sections or awards are not to be included.
5. Schedule must include an overall title or theme, Division and Section titles, plus design class titles (Design, Youth, Botanical Arts). The student has **six months to complete the schedule and return it for grading**.
6. The completed schedule is to be sent by USPS Priority mail or by email in a PDF format to the State Flower Show Schools Chairman:

Name _____

Email _____

Address _____

Note: Include a copy of the Directive and a completed copy of Form 28. If using USPS Priority mail, please include \$25 to cover the cost of all mailing payable to the state. The State FSS Chairman will mail or email the schedule with the Directive attached plus Page 1 of Form 28 to the NGC Schedule Writing Chairman for that Region. The student’s name must not appear on the email.

7. The NGC Schedule Writing Chairman for that Region will grade the schedule according to the Schedule Scale of Points (Form 29). Both the graded schedule and the Scale of Points forms, with comments, will be returned to the State FSS Chairman. A score of 70 or higher is considered passing. If the schedule does not earn a passing grade, the Student Judge must make **all** corrections requested and resubmit it for re-evaluation within three months. Resubmitted schedules will require an additional \$25 fee if using Priority mail - made payable to the State.
8. This deadline must be reached no less than three months prior to the next handbook examination.

To complete form, download and save to your device, add your information, then save again.

SCHEDULE WRITING ASSIGNMENT

Return this page with a copy of the schedule writing assignment to the State FSS Chairman.

Student judge: Before sending your schedule to the State Flower Show Schools Chairman, please be sure to retain a copy of both the schedule and the directive for your records. If you have questions regarding the assignment, you may ask the State Flower Show Chairman for **clarification only**.

Student judge: Please read the following statement and sign below.

*I verify that the enclosed schedule represents **my own** creative inspiration and efforts and any previously written schedule was used only as a reference. Additionally, I verify this schedule has NOT been **reviewed** or graded by any schedule consultant.*

Signature _____

Student number _____

Directive number _____

Date Sent _____

This page remains with the State Flower Show Schools Chairman.