

NATIONAL GARDEN CLUBS, INC. AWARDS RULES 2019-21

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Awards Vice-Chairman Carol Bullard (Publications) P.O. Box 9, Pope, Mississippi 38658-0009; 662-561-2348; carol.m.bullard@gmail.com

Awards Vice-Chairman Debby Cooper (Awards Sponsorship) 204 W. Park Ave., Greenwood, MS 38930-3009; 662-299-8573; coopcooper@aol.com

Changes to note from prior rules: An individual club member may now apply for an award under FD-2; International affiliates may now apply for an award under FD-2; The monetary award for WG-1, WG-2 and WG-3 has been reduced to 100.00 for each overall winner. All Publication applications must now be submitted in printed form.

- **AWARDS YEAR:** The awards year runs from January 1 to December 31 annually. This applies to all projects submitted with the application form. All awards may be presented annually, if merited. Any exceptions are noted. Award applications are due Jan. 15, unless otherwise noted.
- **ELIGIBILITY:** Only National Garden Clubs members are eligible to apply for NGC awards unless otherwise stated in the award description. Members are: member garden clubs, individual members of garden clubs, groups of member clubs, State Clubs, Youth Garden Clubs sponsored by a member club, and Individual Youths sponsored by a member garden club. National Affiliates and International Affiliates are eligible to apply for Awards as noted.
- **DEADLINE:** Must be postmarked no later than Jan. 15 unless otherwise noted.

- **APPLICATION FORMS:** The Application Form is available on the NGC website. **(Please note: Although the form gives the name and address of the national awards chairman, awards applications with only a few noted exceptions are to be submitted initially at the STATE level, NOT directly to the national awards chairman).** Forms are also available from your State Awards Chairman, the IA Awards Chairman, the Flower Show Achievement Awards Chairman, and the Award of Excellence Chairman.
- **Award of Excellence and Flower Show Achievement Awards are listed separately on the NGC Website and are no longer included within this document. Each have application forms of their own available on the NGC Website, and differing requirements, deadlines, etc. These forms do not have the 3 page limit.**
- For Awards listed in this document, there is a three (3) page limit, using only the front of the page. (Exceptions are noted)
- **A three page application may have a cover sheet with just the identifying information requested by national on it. This information is shown on the national application on the website. If you choose to have a cover sheet with this information on it, DO NOT PUT OTHER APPLICATION DATA OR PHOTOS ON THE COVER SHEET. THAT WOULD GIVE YOU A FOUR-PAGE APPLICATION WHICH IS NOT ALLOWED. THREE FULL PAGES AND A COVER SHEET ARE PERMISSIBLE, OR THREE FULL PAGES IN TOTAL, WITH THE APPLICATION INFORMATION LISTED AT THE TOP OF THE FIRST PAGE.**
- Your state awards chairman may use the state's cover page or state's award application form, as long as all of the information requested on the NGC form is included. The club name, state organization name and NGC award applied for should be prominently visible on this page.
- Binders and vinyl sheet protectors are no longer required or allowed. Exceptions noted.
- **APPLICATIONS WILL NOT BE RETURNED, DO NOT SEND POSTAGE.**

- Applications may be submitted electronically or by hardcopy to the State Awards Chairman and National Chairman where applicable. (Your state and/or region may not permit electronic applications)
EXCEPTION: Publications must be submitted as a hard copy. Online publications are permitted but must be printed off and submitted.
- **DEADLINES:** Submit the 3-page application form to your **STATE AWARDS CHAIRMAN** by the **deadline set by your state**. Include the original and one copy. **(Only ONE CD, Flash Drive, etc. is required)**
- When the same project is eligible for various awards, do not submit an exact duplication of the application. **(Please do not submit one application and indicate that it may qualify for more than one award, you must submit a separate application for each award applied for, and must strongly emphasize the aspects of the project that meet the criteria of that particular award)**
- Keep a copy of the application for your records.
- Rules for Yearbooks and Publications are discussed under their specific headings in this document. **(Please note that their rules differ from the general rules provided for other awards contained in this document)**
- Procedures for State Awards Chairmen are listed at the conclusion of this document in the Appendix, along with procedures for Regional Awards Chairmen.
- **NUMBER OF APPLICATIONS:** A garden club may submit one application in its size category for each award sought. A state garden club may submit one application in its state size category for each award sought. **NO EXCEPTIONS.**
- **CATEGORIES BY SIZE:** Garden Club applications shall be judged according to size determined by number of members on whom NGC and state dues are paid, including Active, Associate, Inactive, Honorary, etc. Sizes are:
 - i. Small Club: 29 members and under
 - ii. Medium Club: 30-59 members
 - iii. Large Club: 60-99 members
 - iv. Ex-Large Club: 100 members+

(If award permits groups of clubs, councils etc. to apply)

State Garden Club applications shall be judged according to size determined by number of members on whom NGC dues are paid, including garden club members, Affiliates, State Life Members, etc.

- i. Small State: 999 members and under
- ii. Medium State: 1,000-2,999 members
- iii. Large State: 3,000-7,999 members
- iv. Ex-Large: 8,000 members or more

- **TROPHIES, MONETARY AWARDS, CERTIFICATES OF MERIT:**
All awards for the Overall Winner in each award category will now be monetary, as silver trays have been discontinued. The winner of a monetary award is determined from first place entries in each category. (Must score 90 or more to be awarded first place recognition). Certificates of Merit shall be presented to overall winners. Runners-up receive Certificates of Commendation, and other award submissions receive Certificates of Appreciation. Awards and Certificates shall be presented at the NGC Convention.
- **Awards with a Current Sponsor will be so indicated. Any state, club, or individual desiring to sponsor an available award may contact: Debby Cooper 204 W. Park Ave. Greenwood, MS 38930-3009; 662-299-8573; coopcooper@aol.com**
- **GENERAL SCALE OF POINTS FOR NGC AWARDS (those awards that use a different scale will have that scale listed in the award description):**
Presentation 5 pts.-neat, concise, includes all required information on the NGC Awards Application Form (3 sheets allowed)
Achievement 65 pts.- scope of project; need and fulfillment; benefit; accomplishment; comprehensiveness of work; activities to attain goals; evaluation of goals reached; educational; prior planning; very brief history if continuing project; financial report; other.
Participation 15 pts.- size of club; involvement of members, community, government agencies, professionals, youth, residents in facilities, others. Not all of these have to be involved.
Record or Documentation 15 pts.- supporting data (as applicable)

Clear, well-labeled and neatly attached before & after photographs if applicable, landscape plan (does not have to be professionally drawn), financial report, letters of appreciation, community awards, newspaper/magazine articles (if possible), radio or TV script (if possible) etc. Photocopies permitted.

AWARDS SECTIONS INDEX

Section One-Community Beautification.....	p. 6
Section Two-Community Service Projects.....	p. 7
Section Three-Environmental Concerns and Conservation.....	p. 9
Section Four-Floral Design.....	p. 12
Section Five-Gardening... ..	p. 13
Section Six-Historic Preservation.....	p. 15
Section Seven-Landscape and Landscape Design.....	p. 16
Section Eight-Membership and Promotion.....	p. 18
Section Nine-Native Plants and Wildflowers.....	p. 22
Section Ten-Publications.....	p. 24
Section Eleven-Service and Recognition.....	p. 26
Section Twelve-Yearbooks.....	p. 27
Section Thirteen-Youth.....	p. 33
Section Fourteen-Youth-Related Work.....	p. 36
Section Fifteen-Wildlife Gardening.....	p. 37
Section Sixteen-International Affiliates.....	p. 38
Appendix-Information for State and Regional Awards Chairmen.....	p. 40

NGC AWARDS 2019-2021

[Award of Excellence- Full Information and the application for this award is listed in a separate document on the website. The deadline, application and requirements for this award differ substantially from those on this list and to avoid confusion, this information is no longer included in the general list. If you have questions, please contact the Award of Excellence Chairman, Donna Rouch]

SECTION ONE - COMMUNITY BEAUTIFICATION PROJECTS

CB-1 ROADSIDE BEAUTIFICATION A Certificate of Merit and \$100.00 (sponsored by California Garden Clubs, Inc.) to the Overall Winner for outstanding, permanent roadside beautification within a state. The project may be continuous but must have an advanced degree of completion prior to making application. This award may be given only once for the same project.

- A. Single member garden club-(i,ii, iii, iv)
- B. Group of member clubs (councils or districts, etc.) (v)
- C. State Garden Clubs-(i, ii, iii, iv)
- D. National Affiliate (dues paid directly to NGC)

DEADLINE: To your state's Award Chairman by your state's deadline.
SCALE OF POINTS: The general scale of points on page 4 of this document is applicable.

CB-2 COMMUNITY BEAUTIFICATION A Certificate of Merit and \$100.00 (not currently sponsored) to the Overall Winner for the most outstanding beautification project in a city, town, or a neighborhood, done on a continuing basis or as a special one-time event.

CB-2(A) Special, One-Time Event-(Club size i,ii,iii, iv)

CB-2(B) Continuing Project-(Club size i,ii,iii, iv)

DEADLINE: To your state's Awards Chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on Page 4 of this document is applicable.

SECTION TWO: Community Service Projects

CS-1 Community Gardens- A Certificate of Merit and \$100.00 (sponsored by the Garden Club of North Carolina, Inc.) for the Overall Winner of the most outstanding community garden project, providing green space, and/or opportunities for social gatherings, beautification, education, recreation or the growing of food.

CS-1(A) Establishment of a new community garden by one or a group of clubs.

CS-1(B) Establishment of a new community garden while partnering with another organization.

CS-1(C) Continuing participation in a community garden by one or a group of clubs

CS-1(D) Continuing participation in a community garden while partnering with another organization.

ENTRIES: Divided by size of club, please include size letter (i, ii, iii, iv, v, from Page 3) on the application.

DEADLINE: To your state's Award Chairman by your state's deadline.

Scale of Points: The general scale on page 4 of this document is applicable to this award.

CS-2 The Kellogg Civic Achievement Award- A Certificate of Merit and \$100.00 (not currently sponsored) to the Overall Winner for the most distinguished civic or conservation work making a permanent improvement for public benefit, e.g. establishing sanctuaries, children's gardens, municipal gardens, etc. No commercial projects are eligible.

CS-2(A) Single member garden club-(i, ii, iii, iv)

CS-2(B) Group of member clubs-(councils or districts, etc.) (v)

DEADLINE: To your state's award chairman by your state's deadline.

SCALE OF POINTS: The general scale on Page 4 of this document is applicable.

CS-3 The Fisher Garden Center Award-A Certificate of Merit and \$100.00 to the Overall Winner (not currently sponsored) for a GARDEN CENTER, maintained by members, which in proportion to size has performed the greatest service to the community, eg. library, lectures furthering NGC objectives, courses, exhibits, trial garden, youth involvement, networking with other civic organizations. Text to include days/hours center is open to public and activities held at center.

CS-3(A) Single member garden club-(i, ii, iii, iv)

CS-3(B) Group of member clubs (council or districts, etc.) (v)

DEADLINE: To your state's award chairman by your state's deadline.

SCALE OF POINTS: The general scale on Page 4 of this document is applicable.

CS-4 Food Bank Donations-A Certificate of Merit and \$100.00 (sponsored by Charlotte Council of Garden Clubs, North Carolina) for the Overall Winner donating the largest quantity of freshly-grown food to a food bank, pantry or other organization providing food to those in need in a community.

CS-4(A) Club members grow food in a garden or gardens, and donate, as above.

CS-4(B) Produce from a community garden that the club is involved with, is donated, as above.

Clubs should designate size on the application form: (i, ii, iii, iv, or group of clubs, councils, districts, etc., v).

DEADLINE: To your state's Award Chairman by your state's deadline.

CS-4 SCALE OF POINTS:

Presentation: 5 points: neat, concise, includes all required information on

the NGC Awards Application Form (3 sheets allowed).

Achievement 65 points: Verified quantity information from the organization receiving the food. (Receipt, letter of acknowledgement, etc.) Scope of project, need and fulfillment; benefit; activities to attain goals, planning, financial report, any other relevant information.

Participation: 15 points: Size of club, involvement of members, community, government agencies, professionals, youth, residents in facilities, others. (Not all of these have to be involved)

Record or Documentation: 15 pts. Supporting data (as applicable), clear, well-labeled, and neatly attached photographs of gardens and the products of the gardens and the donations; Letters of appreciation, community awards, newspaper/magazine articles, if any.

CS-5 Special Achievement-A Certificate of Merit and \$100.00 (not currently sponsored) to the Overall Winner for the most outstanding civic project furthering NGC objectives and NGC projects throughout the club year, or a special project not provided for in another NGC Award.

CS-5(A) Single member garden club (i, ii, iii, iv)

CS-5(B) Group of member clubs (councils, districts, etc.) (v)

CS-5(C) Individual garden club member

CS-5(D) State Garden Club (i, ii, iii, iv)

CS-5(E) Affiliates (dues paid directly to NGC)

DEADLINE: To your state's Award Chairman by your state's deadline

SCALE OF POINTS: The general scale of points on Page 4 of this document is applicable.

SECTION THREE: ENVIRONMENTAL CONCERNS AND CONSERVATION

EC-1 CONSERVATION ACTIVITIES (The Lucile Droege Mauntel Conservation Award) in honor of Shirley Nicolai. A Certificate of Merit and \$100.00, (sponsored by National Capital Area Garden Clubs, Inc.), to be awarded to the Overall Winner for conservation activities, e.g.

education or legislative activity; conservation field project; natural resource development, such as a watershed, erosion control, reforestation, wildlife refuge, overall excellence and well-balanced year's conservation activities.

- A. Single member garden club-(i,ii, iii, iv)
- B. Group of member clubs (councils or districts, etc.)(v)
- C. Individual garden club member
- D. State garden club-(i,ii, iii, iv)

DEADLINE: To your state's Award Chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on page 4 of this document is applicable.

EC-2 LITTER/RECYCLING/RECLAMATION (The Harriet Thomas Award). A Certificate of Merit and \$100.00 (sponsored by Florida Federation of Garden Clubs, Inc.) to the Overall Winner for the most outstanding community project on litter prevention, reclamation and/or recycling,

e.g. year-long program, organizing recycling program, establishing community composting site, etc.

EC-2(A) Single member garden club-(i,ii,iii,iv)

EC-2(B) Group of member clubs (councils or districts, etc.) (v)

EC-2(C) State Garden Club-(i,ii,iii, iv)

DEADLINE: To your state's chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on Page 4 of this document is applicable.

EC-3 CONSERVATION EDUCATION, (The Hazel Johnson Award). A Certificate of Merit and \$100.00 (sponsored by The Federated Garden Clubs of Maryland, Inc.) for the Overall Winner with the most comprehensive work and/or study in conservation education.

- A. Single member garden club-(i,ii,iii,iv)
- B. Group of member clubs (councils or districts, etc.) (v)
- C. State Garden Club-(i,ii,iii,iv)

DEADLINE: To your state's chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on Page 4 of this document is applicable.

EC-4 BIRDS (The Nannine C. Wallis Award). A Certificate of Merit and \$100.00 (sponsored by The Garden Club of Kentucky, Inc.) for the Overall Winner conducting the most comprehensive and effective project for bird protection and welfare, e.g. sanctuaries, providing food, houses, and promoting law enforcement relative to bird welfare.

- A. Single member garden club-(i,ii,iii,iv)
- B. Group of member clubs (councils, districts, etc.) (v)
- C. State Garden Club-(i,ii,iii,iv)

DEADLINE: To your state's Award Chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on Page 4 of this document is applicable.

EC-5 POLLINATORS- A Certificate of Merit and \$100.00 (sponsored by Kent Garden Club, Grand Rapids, MI) for the Overall Winner conducting the most comprehensive and effective project on pollinating insects or animals (e.g. habitat protections, protection of migratory routes, public education, establishment of pollinator gardens at a school or community site, or other)

- A. Single member garden club-(i,ii,iii, iv)
- B. Group of member clubs (councils or districts, etc.) (v)
- C. State Garden Club-(i,ii,iii,iv)

DEADLINE: To your state's Award Chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on page 4 of this document is applicable.

EC-6 WATER-A Certificate of Merit and \$100.00 (not currently sponsored) for the Overall Winner for the most outstanding project with an emphasis on water conservation and/or clean water.

- A. Single member garden club-(i,ii,iii, iv)
- B. Group of member clubs (councils or districts, etc.) (v)
- C. State Garden Club-(i,ii,iii,iv)

DEADLINE: To your state's Awards Chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on page 4 of this document is applicable.

EC-7 ORGANIC GARDENING PRACTICES- A Certificate of Merit and \$100.00 (not currently sponsored) for the Overall Winner for the most outstanding project emphasizing and employing the use of organic materials and methods in a gardening project, or educational activity.

- A. Single member garden club-(i,ii,iii,iv)
- B. Group of member clubs (councils or districts, etc.) (v)
- C. State Garden Club-(i,ii,iii, iv)

DEADLINE: To your state's Award Chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on page 4 of this document is applicable.

SECTION FOUR: FLORAL DESIGN

FD-1 HELEN S. HULL CALENDAR FLOWER ARRANGER OF THE YEAR- A Certificate of Merit and \$100.00 for each category, (A and B). This award shall be determined by the NGC Vision of Beauty Calendar Committee. Garden club members and members of clubs affiliated with NGC may submit digital photos of all types of designs-traditional, contemporary, new trends and those appropriate for seasons of the year and holidays. Entries are submitted directly to the NGC Calendar Chairman

(Please note: the entry form and requirements are found in the current Vision of Beauty Calendar and will also be placed on the NGC Website)

FD-1(A) Flower Arranger of the Year (Individual)

FD-1(B) International Affiliate Flower Arranger of the Year

DEADLINE: JULY 1 OF EACH YEAR. SUBMISSIONS DIRECTLY TO THE NGC CALENDAR CHAIRMAN. (Brenda Bingham, 7 Lenape Trail, Cedar Grove, NJ 07009. bbing@comcast.net (973-433-0243) or (201-738-4204)) (cell)

FD-2 FLORAL DESIGN PROGRAM-A Certificate of Merit and \$100.00 (not currently sponsored) to the Overall Winner for the most outstanding program or workshop teaching floral design to club

members and/or the public. (Excluding NGC Flower Show Schools and Symposiums). **International Affiliates eligible to apply.**

- A. Single member garden club-(i,ii,iii, iv)
- B. Group of member clubs (councils or districts, etc.) (v)
- C. State Garden Club-(i,ii,iii,iv)
- D. Individual Member of an NGC or IA Club

DEADLINE: To your state's Award Chairman by your state's deadline.

SCALE OF POINTS:

Presentation 5 pts.-neat, concise, includes all required information on the NGC Awards Application Form (3 sheets allowed)

Achievement 65 pts.- Detailed description of program presented, location, date and time, attendance, research and preparation for program, materials used/provided, and any other relevant information.

Participation: 15 pts.-size of club, involvement of members, community, government agencies, professionals, youth, residents in facilities, others. (Not all of these have to be involved, just list those that were).

Record or Documentation 15 pts.-supporting data (as applicable), clear, well-labeled and neatly attached before & after photographs if applicable. Letters of appreciation, community awards, newspaper/magazine articles (if available), financial report.

SECTION FIVE: GARDENING

G-1 CONTAINER GARDENING - A Certificate of Merit and \$100.00 (not currently sponsored) for the most outstanding container or containers of fruits, vegetables, herbs, flowers, or a combination thereof.

International Affiliates Eligible to Apply.

G-1(A) Single container grown by an NGC/IA member

G-1(B) Multiple containers in one location grown by an NGC/IA Member

G-1(C) Single container grown by an NGC Club/IA Club

G-1(D) Multiple containers in one location grown by an NGC/IA Club
(indicate club size if applicable-(i,ii,iii, iv)

DEADLINE: To your state's Award Chairman by your state's deadline.

SCALE OF POINTS:

Presentation 5 points-neat, concise, includes all required information on

the NGC Awards Application Form (3 sheets allowed).

Container Quality 90 points-selection of container, selection of plants for container, unity of container and plants, including considerations of design elements and principles.

Record or Documentation 5 Points-supporting data, (at least one photo required), clear, well-labeled and neatly attached, plant list, any publicity, letter of thanks, etc., if planted in a public area, rather than a private location.

G-2 EDIBLE GARDENING – A Certificate of Merit and \$100.00 (not currently sponsored) for the most outstanding garden of edibles, (fruits, vegetables, edible flowers) International Affiliates eligible to apply.

G-2(A) Garden of Edibles grown by an individual (IA's eligible to apply)

G-2(B) Garden incorporating edibles in an ornamental landscape grown by an individual (IA's eligible to apply)

G-2(C) Garden of edibles grown by a club (IA's eligible to apply)

G-2(D) Garden incorporating edibles in an ornamental landscape grown by a club (IA's eligible to apply)

(indicate club size if applicable-(i,ii,iii,iv)

DEADLINE: To your State's Award chairman by your state's deadline.

SCALE OF POINTS:

Presentation 5 points-neat, concise, includes all required information on the NGC Awards Application Form (3 sheets allowed).

Quality of Garden 90 points: Garden plan, selection of plants, growth and maturity of plants, successful incorporation of edibles (if applicable); successful production of edibles; overall health and attractiveness of garden.

Record or Documentation 5 points-supporting data, (at least one photo), clear, well-labeled, and neatly attached, any publicity, letter, etc, if planted in a public area rather than a private location.

G-3 THERAPY GARDENS - A Certificate of Merit and \$100.00 (not currently sponsored) to the Overall Winner for the establishment or restoration of a garden or gardens to benefit the physically or

learning challenged, residents in nursing homes, schools, prisons, low-income housing, cancer centers, etc. includes barrier free gardens, accessible gardening, community gardens, meditation gardens at a hospital, etc. The goal of these gardens can also be to increase awareness or to give hope.

G-3(A) Single member garden club-(i,ii,iii, iv)

G-3(B) Group of member clubs (councils, districts, etc.) (v)

G-3(C) Individual garden club member

G-3(D) State garden club-(i,ii, iii, iv)

DEADLINE: To your state's Awards Chairman by your state deadline.

SCALE OF POINTS: The general scale of points on Page 4 of this document is applicable.

SECTION SIX: HISTORIC PRESERVATION/HISTORIC, MEMORIAL or CHURCH GARDENS

HP-1 HISTORIC PRESERVATION (The May Duff Walters Achievement Award for Preservation of Beauty). A Certificate of Merit and \$100.00 (not currently sponsored) to the Overall Winner for a historic preservation project such as the restoration of a park, a building and/or garden of importance to local, state or national heritage.

A. Single member garden club-(i,ii,iii, iv)

B. Group of member clubs (councils or districts, etc.)

C. State Garden Club-(i,ii,iii,iv)

DEADLINE: To your state's Awards Chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on Page 3 of this document is applicable.

HP-2 DECORATION OF A HISTORIC BUILDING - A Certificate of Merit and \$100.00 (not currently sponsored) for the tasteful decoration of a historic building/house/mansion. Decorations are not required to be of the period of the building, but should be creative, distinctive, and harmonize with the building's style. Designer's choice of all materials within the purview of curator, official or owner of the building.

HP-2(A) Single member garden club-(i,ii,iii,iv)

HP-2(B) Group of member clubs (councils or districts, etc.) (v)

DEADLINE: To your state's Award Chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on Page 4 of this document is applicable.

SECTION SEVEN-LANDSCAPING AND LANDSCAPE DESIGN

L-1 BLUE STAR MEMORIAL HIGHWAY MARKER - A Certificate of Merit and \$100.00 (sponsored by The Federated Garden Clubs of New York State, Inc.) for the Overall Winner of the most outstanding Blue Star Memorial Highway Marker landscaping project. The marker and landscaping may be part of a highway department rest area maintained by the department. The project may have been continuous, but major landscaping must be completed within two years. The project may be a replacement of a destroyed or long-neglected marker.

L-1(A) Single member garden club-(i, ii,iii, iv)

L-1(B) Group of member clubs (councils or districts, etc.) (v)

L-1(C) State Garden Club-(i,ii,iii,iv)

DEADLINE: To your state's Award Chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on page 4 of this document is applicable.

L-2 BLUE STAR OR GOLD STAR FAMILIES MEMORIAL BYWAY MARKER-A Certificate of Merit and \$100.00 (not currently sponsored) for the Overall Winner of the most outstanding Blue Star Memorial Byway Marker landscaping project. (Same parameters as L-1).

L-2(A) Single member garden club-(i,ii,iii,iv)

L-2(B) Group of member clubs (councils or districts, etc.) (v)

L-2(C) State Garden Club-(i,ii,iii,iv)

DEADLINE: To your state's Award Chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on page 4 of this document is applicable.

L-3 BLUE STAR OR GOLD STAR FAMILIES MEMORIAL

MARKER/CIVIC LOCATION - A Certificate of Merit and \$100.00 (not currently sponsored) for the Overall Winner of the most outstanding Blue Star Memorial Marker landscaping project at a Cemetery, Veterans Facility or other civic location. (Same parameters as L-1).

L-3(A) Single member garden club-(i,ii,iii,iv)

L-3(B) Group of member clubs (councils or districts, etc.) (v)

L-3(C) State Garden Club-(i,ii,iii,iv)

DEADLINE: To your state's Award Chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on page 4 of this document is applicable.

L-4 COMMUNITY LANDSCAPE DESIGN (The Dr. William C. Welch Award). A Certificate of Merit and \$100.00 (not currently sponsored) to the Overall Winner for the most significant contribution in providing planning and planting for: commercial property, church or synagogue, hospital, library, civic center, park, waterfront, etc. Copy of landscape plan must be included with application.

L-4-Single member club-(i,ii,iii,iv)

DEADLINE: To your state's Award chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on page 4 of this document is applicable.

L-5 Landscape Design-A Certificate of Merit and \$100.00 (not currently sponsored) to the Overall Winner for the most outstanding project in the field of landscape design.

L-5(A) Single member garden club-(i,ii,iii,iv)

L-5(B) Group of member clubs (councils or districts, etc.)(v)

L-5(C) State Garden Club-(i,ii,iii,iv)

DEADLINE: To your state's award chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on page 4 of this document is applicable.

L-6 LANDSCAPE DESIGN FOR CHURCH GARDENS (The May Duff Walters Achievement Award). A Certificate of Merit and \$100.00 (sponsored by Nancy Voyles) for planning or planting of a church or synagogue garden that meets the needs of the congregation.

L-6(A) Single member garden club-(i,ii,iii,iv)

L-6(B) Group of member clubs (councils or districts, etc.) (v)

L-6(C) Individual garden club member

DEADLINE: To your state awards chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on page 4 of this document is applicable.

SECTION EIGHT-MEMBERSHIP AND PROMOTION

MP-1 GARDEN CLUB MEMBERSHIP-A Certificate of Merit and \$100.00 (not currently sponsored) to the Overall Winner for the most innovative activity or activities, or most outstanding effort, to increase public visibility; to increase club membership, or to make the public aware of the mission and activities of garden clubs; including membership brochures, leaflets, or any other publication used, as well as any publicity received. (Printed materials, materials for electronic publication and publicity may be attached in their entirety to the application and are not counted as part of the three-page limit)

MP-1(A) Single member garden club-(i,ii,iii,iv)

MP-1(B) Group of member clubs (council, district, etc.) (v)

MP-1(C) State Garden Club-(i,ii,iii, iv)

DEADLINE: To your state's Awards Chairman by your state's deadline.

SCALE OF POINTS:

Presentation 5 points- neat, concise, includes all required information on the NGC Awards Application Form (3 sheets allowed).

Achievement 65 points- Innovative nature of activities and/or publications; quality of printed materials and contents (includes material to be published electronically); activities to attain goals; planning and execution of activities and/or publications; any successful publicity obtained.

Participation 15 points- size of club; involvement of members, community, professionals, youth, etc., as applicable.

Record or Documentation 15 points- supporting data (as applicable), clear, well-labeled and neatly attached photos, if applicable, any printed material created (can include content placed on websites, social media sites, etc.)

MP-2 NATIONAL GARDEN WEEK - A Certificate of Merit and \$100.00 (not currently sponsored) for the best overall promotion of National Garden Week; entry to show community awareness throughout the entire week and include local and/or state proclamations.

MP-2(A) Single member garden club-(i,ii,iii,iv)

MP-2(B) Group of member clubs (councils or districts, etc.) (v)

MP-2(C) State Garden Club-(i,ii,iii,iv)

DEADLINE: To your state's Award Chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on Page 4 of this document is applicable.

MP-3 SOCIAL MEDIA/WEBSITE- A Certificate of Merit and \$200.00 (divided among the four categories) (sponsored by The Garden Club of Georgia, Inc.) for the most outstanding website or social media page promoting the sponsoring organization and NGC objectives. The site or page MUST have at least a portion available for viewing by the public, (not just club or state members) to be considered for this award. Provide on the NGC Awards Application Form your website address, who maintains site, how often updated, and cost. Ease of navigation will be considered while judging from the current site. IA's are eligible to apply for this award.

MP-3(A) Website designed and managed by club member/members

MP-3(B) Social media page designed and managed by club member/members

MP-3(C) Website professionally designed

MP-3(D) Social media page professionally designed

Include size designation for club or state:

Club: (i,ii,iii, iv or group of clubs v)

State: (I,ii,iii, iv)

Region

DEADLINE: To your state's Award Chairman by your state's deadline.

SCALE OF POINTS:

Presentation 25 points: Design/Appearance: attractive, engaging, easy to view, layout

Navigation 35 points: Ease of navigation, navigation system (bar, map, etc.) logical flow of pages, clear page headers, links active

Achievement 20 points: Club/group information present/ease to find, educational

Promotion 10 points: Promotes NGC objectives

Maintenance 10 points: Does it appear to be updated?

MP-4 VIDEO/CD/DVD/FLASH DRIVE- A Certificate of Merit and \$100.00 (sponsored by The Garden Club of Georgia, Inc.) for the Overall Winner of the best video/CD/DVD/Flash Drive (or any like and newer technology) production on any NGC objective as listed below:

- 1) History/Archives
- 2) Garden Tours (private)
- 3) Garden Tours (public)
- 4) Flower Shows
- 5) Projects
- 6) Programs
- 7) Other

Size designation: A) Single member garden club-(i,ii,iii,iv)

B) Group of member clubs-(v)

C) State Garden Club-(I,ii,iii, iv)

D) National Affiliate (dues paid directly to NGC)

DEADLINE: To your state's Award Chairman by your state's deadline

SCALE OF POINTS:

Presentation 60 points: Includes required information on NGC Awards Application form (3 pages allowed). Design/appearance, audio: Memorable content and delivery; creativity; images clear, concise, easy to view and comprehend; logical order of sequence; all visual effects contribute to

rather than detract from the message.

Achievement 20 points: Overall impact (educational, inspiring, persuasive); club/group information present and accurate.

Promotion 20 points: Clear message; promotes NGC objectives or projects; means of distribution, profits realized, if applicable.

MP-5 RADIO AND/OR TV- A Certificate of Merit and \$100.00 (not currently sponsored) for the Overall Winner having the best garden-oriented programming. Submit date/s aired, length of programs and typewritten scripts/s of series or guest appearances (if available). Submit date/s aired, length of program and typewritten scripts of public service announcements. Submit audio or video tape of any one program or public service announcements.

MP-5(A) Radio: A single or series of programs or a single or series of Public Service Announcements (10, 20, 30, 60 seconds), guest appearances/s, or other.

MP-5(B) Television: A single or series of programs, or a single or series of Public Service Announcements (10, 20, 30, 60 seconds), guest appearances/s or other.

Size designation: Single member garden club-(I,ii,iii, iv)
 Group of member clubs-(v)
 Individual garden club member (vi)
 State Garden Club-(I,ii,iii, iv)
 National Affiliate (dues paid directly to NGC) (vii)
 Individual National Affiliate Member (viii)

DEADLINE: To your state's Award Chairman by your state's deadline

SCALE OF POINTS: The same scale used for MP-4

MP-6 MEMBERSHIP – (The Violet N. Goss Award) - A Certificate of Merit and \$100.00 each (not currently sponsored) awarded to A and B.

MP-6(A) State Garden Club showing the greatest increase in paid

membership, as of October 31, of the Award Year.

MP-6(B) State Garden Club showing the greatest increase per capita, as of October 31, of the Award Year.

THIS AWARD CALCULATED FROM DATA AT NATIONAL, NO APPLICATION NECESSARY

MP-7 LIFE MEMBERSHIP AWARD - A Certificate of Merit and \$100 each (sponsored by Bobbie Verser) will be presented to:

- A. State Garden Club with the greatest increase in NGC Life Memberships from May 1 through April 30.
- B. State Garden Club with the greatest per capita increase in NGC Life Membership from May 1 through April 30.

THIS AWARD IS CALCULATED FROM DATA AT NATIONAL, NO APPLICATION NECESSARY

SECTION NINE-NATIVE PLANTS AND WILDFLOWERS (Awards of up to \$1,000, may be awarded to winners) Entries must include supporting information as applicable: Before and after photos; safety must be considered in all plantings; educational value as well as aesthetic beauty should be shown; unique aspects and/or unusual features; financial statement; other. NO PROJECT MAY RECEIVE AN AWARD FOR TWO CONSECUTIVE YEARS.

NPW-1 ROADSIDE PLANTINGS for notable environmental preservation and enhancement of roadsides and rest areas using wildflowers and native plants of your region. Projects may be sited on rural byways, urban highways, roadside rest areas, entrances to towns, medians, etc.

NPW-1(A) Single member garden club-(i,ii,iii,iv)

NPW-1(B) Group of member clubs (councils or districts, etc.)

NPW-1(C) State Garden Club-(i,ii,iii,iv)

DEADLINE: To your state chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on page 4 of this document is applicable.

NPW-2 CIVIC PROJECTS WITH NATIVE PLANTS for establishing wildflower gardens, memorial gardens, or the restoration of historic gardens with emphasis on plant material native to your region.

NPW-2(A) Single member garden club-(i,ii,iii,iv)

NPW-2(B) Group of member clubs (councils or districts, etc.) (v)

NPW-3(C) State garden club-(i,ii,iii,iv)

DEADLINE: To your state awards chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on page 4 of this document is applicable.

NPW-3 OUTDOOR CLASSROOMS, NATURE TRAILS for establishing outdoor classrooms, nature trails, wildflower walks, etc. with the emphasis on wildflowers and plants native to your region.

NPW-3(A) Single member garden club-(i,ii,iii,iv)

NPW-3(B) Group of member clubs (councils or districts, etc.) (v)

NPW-3(C) State garden club-(i,ii,iii,iv)

DEADLINE: To your state awards chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on page 4 of this document is applicable.

SECTION 10-PUBLICATIONS- (Note to state awards chairmen, your state's submissions go to Vice-Chairman Carol Bullard, P.O. Box 9, Pope, MS 38658-0009; 662-561-2348; carol.m.bullard@gmail.com)

The three page limit does not apply to publication award submissions.

ALL PUBLICATION ENTRIES MUST BE SUBMITTED AS HARD COPIES. (PUBLICATIONS DISTRIBUTED ELECTRONICALLY ARE ACCEPTABLE BUT MUST BE PRINTED OFF AND SUBMITTED AS A HARD COPY.) Required materials for Publication entries must be submitted in a folder or 9X12 envelope. Refer to the Publication Scale of Points and submit any additional information on the NGC Awards Application or on a separate page. Place one NGC Awards

Application paperclipped to the materials inside the folder/envelope and attach one NGC Awards Application by paperclip to the outside of the folder/envelope. DO NOT STAPLE, GLUE OR TAPE THE AWARD APPLICATION TO THE OUTSIDE OF THE FOLDER/ENVELOPE.

If you wish for submitted books or CD's to be returned, please enclose a self-addressed, stamped envelope. They will be returned following the NGC Convention.

PUB-1 PUBLICATIONS-A Tommy Donnan Certificate of Merit may be awarded in each category 1-4 for publications that are published at least three times per year under one-editorship or management (Dates of publications submitted must be within current awards year).

Notices and flyers for one-time events do not apply. Newsletters: submit only three sample issues and state number of issues per year.

Printed publications or those prepared for electronic distribution are acceptable entries when submitted as hard copies. (IA's may apply for this Award) Categories:

- 1) Newsletter-one 8 ½ x 11" or one 8 ½ x 14" sheet of paper
- 2) Newsletter or Magazine of 3-12 pages
- 3) Newsletter, Magazine or Bulletin of 13-24 pages
- 4) Newsletter, Magazine or Bulletin over 24 pages

Eligibility for Categories 1-4:

- A) Single member garden club-(i,ii,iii, iv)
- B) Group of member clubs (councils or districts, etc.) (v)
- C) State Garden Club-(i,ii,iii, iv)
- D) Region
- E) National Affiliate (dues paid directly to NGC) (vi)
- F) International Affiliate (send entry to Ursula B. de Gomez)

DEADLINE: To your state's Award Chairman by your state's deadline.

SCALE OF POINTS:

Presentation (as applicable) 5 points. Application includes brief description of publication, club membership. No limit on number of pages in publication.

Achievement (as applicable) 65 points- educational, informative, accuracy, clarity of subject; quality of printing, photography, and/or

graphics; coverage received; general appeal; **indicates that your organization is a member of National Garden Clubs, Inc.**

Promotes NGC Objective/s- 15 points

Record or Documentation (as applicable) 15 points-number of copies distributed/sold, how distributed, financial information: cost of publishing, price if sold, market seen.

PUB-2 PUBLICATIONS A Tommy Donnan Certificate of Merit may be awarded in each category 1-4 for the entry judged best in each category, 1-8. Notices and flyers for one-time events are not eligible. Printed publications or those prepared for electronic distribution are acceptable entries when submitted as hard copies. IA's may apply for this award. **Categories:**

- 1) Manuals, handbooks (examples: procedural, duties of officers, awards)
- 2) Educational (examples: environmental, landscape, gardening, horticulture therapy)
- 3) Horticulture, design (examples: judging, guide to exhibiting, floral design, mechanics)
- 4) History
- 5) Membership (examples: brochure, leaflet)
- 6) Calendars
- 7) Cookbooks
- 8) Other

Eligibility for Categories 1-8:

- A. Single member garden club-(i,ii,iii,iv)
- B. Group of member clubs (councils or districts, etc.) (v)
- C. State Garden Club-(i,ii,iii, iv)
- D. Region**
- E. National Affiliate (dues paid directly to NGC) (vi)
- F. International Affiliate (send to Ursula B. de Gomez)

DEADLINE: To your state awards chairman by your state's deadline.

SCALE OF POINTS-(same as PUB-1)

SECTION ELEVEN-SERVICE AND RECOGNITION

SR-1 Award of Distinguished Service- may be presented by local garden clubs to businesses, industrial establishments, schools, youth clubs, civic organizations, etc., who are not affiliated with a garden club, for ongoing or completed projects. Award Certificates #5234 may be purchased from NGC Member Services in St. Louis.

SR-2 Citation for Distinguished Service- Will be awarded to a National Garden Clubs, Inc. President. NGC owes much of its program and development to wise leadership. In grateful appreciation of notable achievement and guidance by the NGC President, a citation for distinguished service and token of appreciation will be awarded upon completion of the President's term of office.

SR-3 Member Award of Honor- May be awarded to one member in each region whose volunteer efforts during a period of five or more years, has made outstanding contributions to club and community in one or more of the following areas: civic development, horticulture therapy, youth activities, conservation, landscape design, horticulture, floral design, or all around excellence. Eligibility: any member of a State Garden Club, who has **never** been a member of NGC Board of Directors. Eligibility and Rules are listed on the NGC Website in a separate document. A book of evidence shall be submitted (not to exceed six pages), as specified in the rules.

DEADLINE: To your state's Award Chairman by your state's deadline. State Awards Chairman to forward one entry to the Regional Awards Chairman by February 1. Regional Awards Chairman forwards one entry by February 20 to the national Member Award of Honor Chairman, Jeanne Nelson, j.t.nelson7@gmail.com, 845-268-6220, 143 S. Harrison Ave., Congers, NY 10920-2229. The 8 winners will receive an NGC Certificate and a pin at the NGC Convention. They will be recognized in *The National Gardener*.

SR-4 PRESIDENTIAL CITATION- These will be given by the NGC President to those who have performed outstanding service to NGC.

SR-5 NGC Award for Major Non-Standard Flower Shows-A medal depicting the NGC Seal hung on a green ribbon may be presented at a

major non-standard flower show, e.g. The New England Spring Flower Show (Massachusetts), The Southeastern Flower Show (Atlanta) etc., if the committee for the shows agrees to the presentation. Two medals will be available, one for the exhibit judged to be the finest in the Horticulture Division and one for the exhibit judged to be the finest in the Design Division. Winning exhibits must be blue ribbon winners scoring 95 or more and selection made by three NGC Accredited Flower Show Judges.

Presentation to winners shall be by the President of the State Garden Club or an NGC Officer when possible. **Make application in writing to NGC Headquarters six months in advance of the Flower Show date.**

SECTION TWELVE-YEARBOOKS

YB-1(Clubs) and YB-2 (International Affiliates Clubs): Yearbooks for Club- A Certificate of Commendation with First Place recognition may be awarded for outstanding yearbooks in each of the following categories, determined by number of members, including Life Members, on whom NGC dues are paid. Yearbooks may be accepted for competition on the calendar year or the club year (the same yearbook may be submitted only one time in awards year). No envelope necessary. State Awards Chairman submits Yearbook winners in each category to the Regional Awards Chairman by the Regional Deadline. The Regional Awards Chairman sends the name of the winning entry in each category (not the actual yearbooks) to Awards Chairman, Pat Young by no later than March 30th.

YB-1 Single member garden club and **YB-2** (International Affiliates) Single member garden club: Categories:

1. Club under 20 members
2. Club 20-29
3. Club 30-44
4. Club 45-69
5. Club 70-99
6. Club 100-299
7. Club 300 or more

SCALE OF POINTS FOR YB-1 AND YB-2

FORMAT:

- **Book Structure 2 points:** Practical, convenient size for membership, durable, neat. Yearbooks may be stapled, spiral, or 3-ring binders. Material should be well placed with ample margins, and font size suitable for members to read.
- **Cover 2 points:** Include name of club, town, state organization, year, and appealing design. If 3-ring binder cover is used, substitute with paper cover and include required information listed above, and so note.
- **Title Page 2 points:** Include name of club, town, state organization, year, number of dues paying members, and affiliated organizations (district, region, NGC, other). If state and national dues are paid on associate/inactive/honorary members/, they are counted in total membership.
- **Table of Contents 1 point:** Number the yearbook pages and list topics on Contents Page.
- **Subsequent pages:** In any order most useful to members and best fit for page placement. Information in a club yearbook should be in logical order. National and State information does not have to be in front.
- **Membership Roster 2 points:** Complete mailing addresses, telephone numbers, and e-mail addresses (if applicable). Avoid crowding. Suggestion to save space, "All area codes are ___ and postal zip codes are (_____)", unless otherwise noted.
- **List of Club Officers and Committee Chairmen 1 point.**
- **NGC Information 1 point:** Name of the NGC President, the theme of the administration and a referral to the NGC website for further information.
- **Other Information 2 points:** Name of the Region Director, theme of Region and referral to the Region Website; Name of the State President, theme of the State President and a referral to the State Website;
- **Calendar of Events 2 points:** List dates and locations for district/state/region/national meetings and events to encourage members to attend and to eliminate the setting of conflicting dates.
- **Programs:** Topics should cover a variety of NGC goals and

objectives such as Birds, Blue Star Memorials, Butterflies, Conservation, Environment, Floral Design, Horticulture Therapy, Horticulture, Design, etc.)

1. Meets minimum number of meetings required by state (3 points)
2. List date and time of meeting, location with address (3 points)
3. List name of speaker/s, qualifications (brief), program title (4 points)
4. Variety of program topics (theme not required) (14 points)
 - (A) Variety of styles of programs (lectures, tours, etc.) (12 points)
 - (B) Variety of speakers (specialists, members, etc.) (14 points)

PROJECTS: Projects involve actual membership participation that benefit the community and further NGC Goals and Objectives. Some fundraisers (sale of bulbs, bedding plants, herbs, etc.) may help to beautify the community, as well as produce revenue for clubs. Some fundraisers may help promote NGC Member Services as well as publicize our organization and goals. Certain social activities may lead to membership increase. State such in descriptions.

1. List Continuing and New Projects (a club is not required to have new projects. **(15 points)**)
2. Give brief word description of projects: Include location, name of chairman, how members participate, list of donations if applicable, in-kind donations if applicable, plans for maintenance if applicable, etc. **(20 points)**

Options: (No points given) Could fill available space. Some clubs include bylaws, budget, fundraising, roll call, former club presidents. Club theme: If theme is used, it should be evident throughout the book. Themes may be interpreted with monthly program topics and/or titles, graphics, quotes.

Projects do not need to be limited to theme.

NGC Mission Statement

NGC Conservation Pledge

NGC Environmental Mission Statement

NGC Water Conservation Platform

List of members who are life members in state, region, NGC

Awards received the previous year.

YB-3 Yearbook-Group of Member Clubs, Council, District

YB-4 Yearbook-International Affiliates Group, Federation Yearbooks

FORMAT

SCALE OF POINTS

- **Book Structure 3 points:** Practical, convenient size for members, durable, neat. Yearbook may be stapled, spiral, or 3-ring binders. Material should be well-placed with ample margins and font size suitable for members to read.
- **Cover 3 points:** Include name of organization, state, year, and appealing design. If 3-ring binder cover is used, substitute with paper cover and include required information listed above, and so note.
- **Title Page 2 points:** Include name of group, number of clubs involved, affiliations including NGC, region, state, other. Include name of NGC President, Regional Director, State President with each affiliation.
- **Table of Contents 2 points:** Number the yearbook pages and list topics with respective page number.
- **Subsequent Pages:** Order that is pleasing to your organization and best fit for page placement.
- **Organizational Information 10 points:** List organizational officers and committee chairmen. Include complete mailing addresses, telephone numbers, e-mail addresses, and club affiliation for each. List addresses for state garden club website, region website and NGC.
- **Calendar of Events 10 points:** List meeting dates for your organization, for your state meetings, region, and national meetings, as well as schools, symposiums, and special events. This will eliminate the setting of conflicting dates.
- **Bylaws, policies, and objectives 10 points**
- **Programs 20 points:** List meeting topics, include dates, time, and place (give address). Give name of speaker. Indicate if program is a presentation, tour, workshop, sharing activity, etc.
- **Projects 20 points:** List projects as continuing or new, including name of chairman, location and description of project. Indicate if fundraising is a part of the project. (Some fundraisers may help with beautifying the community or education of the public, as well as produce revenue for your organization)
- **Member club information 20 points:** List of member clubs,

including club president names, addresses, phone numbers, e-mail addresses. Include meeting dates for each club. List total number of dues paying members.

- **Options: no points given:** Former presidents; yearly themes; mission statement

YB-5-YEARBOOKS FOR STATE GARDEN CLUB

YB-5(A)1-With advertisements

YB-5(B)2-Without advertisements

Format

- **Book Structure 2 points:** Practical, convenient size for membership, durable, neat. Yearbooks may be stapled, spiral, or 3-ring binders. Material should be well placed with ample margins and font size suitable for members to read.
- **Cover 2 Points:** Include name of State Garden, year, appealing design. If 3-ring binder cover is used, substitute with paper cover and include required information listed above, and so note.
- **Title Page 3 points:** Include name of State Garden Club, year, total membership, number of clubs, affiliation including NGC, region, other. Include name of NGC President, Regional Director, State President with each affiliation.
- **Table of Contents 3 points:** Number the yearbook pages and list topics with respective page numbers.
- **Subsequent Pages:** In any order most useful and best fit for page placement.
- **State Information 10 points:** List names, phone numbers, and e-mail addresses of state officers, committee chairmen, and district directors (if applicable)
- **National and Regional Information 10 points:** List name, theme, and projects of NGC President. List address, phone number, e-mail address of NGC Headquarters in St. Louis. List NGC website address: www.gardenclub.org and region website address. List Region Director's name and e-mail address. Include theme and projects.
- **Calendar of Events 10 points:** Include list of state meeting dates, schools, symposiums, workshops and special events. Include

national, regional, state and district conventions/board meetings.
This will eliminate conflicts in scheduling.

- **Projects 20 points:** List projects as continuing or new, including name of chairman, locations, and description of project. New projects are not required.
- **NGC Sponsored Schools 20 points-** Course information should be listed and explained.
- **Member Club Information 20 points:** Roster to include name, address, phone number, and e-mail address of each club president. List Youth Garden Clubs along with a person's name and contact information.
- **Options: No points given**
Budget; Bylaws; Former State Presidents; Duties of Chairmen; List of NGC Consultants and NGC Judges; NGC and Regional Awards Chairmen with Contact information.

YB-6(A) Yearbooks for Club of Judges, Council of Judges, or Consultants

YB-6(B) Yearbooks for International Affiliates Club of Judges, Council of Judges, or Consultants

FORMAT

- **Book Structure 2 points:** Practical, durable, neat. Yearbooks may be stapled, spiral, or 3-ring binder. Material should be well-placed with ample margins and font size suitable for members to read.
- **Cover 2 points:** Include name of organization, state, year, and appealing design. If 3-ring binder is used, substitute with paper cover and include required information listed above, and so note.
- **Title Page 3 points:** Include name of organization, number of members, affiliation including NGC, region, state, other.
- **Table of Contents 3 points:** Number the yearbook pages and list topics with respective page numbers.
- **Subsequent pages:** In any order most useful and best fit for page placement.

Organizational Information 10 points: List Officers and Committee Chairmen (club affiliations optional).

National and Regional Information 10 points: List name of NGC

President, Region Director, and State President. List website of NGC, Region, and State.

Calendar of Events 10 points: Include list of national, regional, and state conventions, schools, and special events.

Policies and Objectives 10 points: Include policies and objectives of organization. (bylaws, history are optional)

Member Information 10 points: Include membership roster with complete addresses, e-mail, telephone numbers. (Status, refresher dates, club affiliations optional).

Projects 20 points: List projects as continuing or new, including name of chairman, location, and description of project, sponsored courses, donations.

Meetings/Programs 20 points: List meetings, include date, time and place of meeting. Give title of program, speaker with brief qualifications. Describe program as workshop, tour, panel, etc.

Options: No points given

Mission Statement; Former presidents

SECTION THIRTEEN-YOUTH AWARDS

Y-1 YOUTH GARDEN CLUB – (Augusta H. Brewer Award) – A Certificate of Merit)and \$100.00 (not currently sponsored) to the Overall Winner (the member club sponsor) of a youth club which has been most successful in promoting all phases of garden club work with youth. Indicate the grade/s, sponsor, list of programs presented to the youth, meeting dates, and number of youth involved. Do not duplicate with other youth awards. THIS APPLICATION MUST ADHERE TO THE 3-PAGE LIMIT.

Y-1(A) Grades 1-3

Y-1(B) Grades 4-6

Y-1(C) Grades 7-9

Y-1(D) Other

DEADLINE: To your state Awards Chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on Page 4 of this document is applicable.

Y-2 HORTICULTURE ACHIEVEMENT BY A YOUTH CLUB (The Hessie Thomson Morrah Award) – A Certificate of Merit and \$100.00 (not currently sponsored) for the Overall Winner (the member garden club sponsor) of a Youth Garden Club for outstanding horticulture activity. Indicate grade/s, sponsor, list of programs presented to the youth, meeting dates, and number of youth involved. Do not duplicate with other youth awards.

Y-2(A) Grades 1-3

Y-2(B) Grades 4-6

Y-2(C) Grades 7-9

Y-2(D) Other

DEADLINE: To your state's Awards Chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on Page 4 of this document is applicable.

Y-3 HIGH SCHOOL GARDENERS ACCOMPLISHMENT (The Carrie Buhrman Nettleton Award) – A Certificate of Merit and a \$100 (sponsored by the Arkansas Federation of Garden Clubs, Inc.) to the overall winning member garden club sponsor of a High School Gardeners Club that has carried out the best all-around gardening project. Indicate grade/s, sponsor, and include list of programs presented to the youth, meeting dates, and number of youth involved.

DEADLINE: To your state's awards chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on Page 4 of this document is applicable.

Y-4 YOUTH ENVIRONMENTAL CONCERN AWARD (The Winifred F. Fink Award) – A Certificate of Merit and \$100.00 (sponsored by the Garden Club of Ohio, Inc.) for the Overall Winner to the member

garden club sponsor of a youth garden club for the most outstanding project in the field of environmental concern; e.g. horticulture, landscaping, anti-litter, restoration, conservation, other.

Y-4(A) Grades 1-3

Y-4(B) Grades 4-6

Y-4(C) Grades 7-9

Y-4(D) Other

DEADLINE: To your state's Award Chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on Page 4 of this document is applicable.

Y-5 YOUTH HORTICULTURE AWARD - A Certificate of Merit and \$100.00 (sponsored by Wisconsin Garden Club Federation) for the Overall Winner to a member garden club sponsor of a youth garden club for the most significant effort in planting and growing horticulture in an outdoor area. Participants may seek advice from any source but must do the actual gardening themselves.

Y-5(A) Grades 1-3

Y-5(B) Grades 4-6

Y-5(C) Grades 7-9

Y-5(D) Other

DEADLINE: To your state's Award Chairman by your state's deadline.

SCALE OF POINTS: The general scale of points on Page 4 of this document is applicable.

Y-6 HIGH SCHOOL DISTINGUISHED SERVICE PROJECT - A Certificate of Merit and \$100.00 for first place, and \$50.00 for second place (not currently sponsored) to a HIGH SCHOOL STUDENT, grades 9-12, for an outstanding civic project making a significant improvement for public benefit; e.g. environment, conservation, landscape, horticulture, recycling, horticulture therapy, others. A single member garden club, group of member clubs, district, or a state garden club must sponsor the project.

DEADLINE: To your state's Award Chairman by your state's deadline.

SCALE OF POINTS: The scale of points on Page 4 of this document is applicable.

SECTION FOURTEEN-YOUTH-RELATED- ADULT WORK WITH YOUTH

YR-1 YOUTH HORTICULTURE EDUCATION (The Helen Hussey Champlin Award) - A Certificate of Merit and \$100.00 (not currently sponsored) for the best promotion of gardening among youth; based on belief that youth should be educated to become future horticulturists.

YR-1(A) Single member garden club-(i,ii,iii, iv)

YR-1(B) Group of member clubs (councils or districts, etc.)

YR-1(C) State Garden Club-(i,ii,iii, iv)

DEADLINE: To your state's Award Chairman by your state's deadline.

SCALE OF POINTS: The scale of points on Page 4 of this document is applicable.

YR-2 ENVIRONMENTAL EDUCATION (The Jesse M. Connor Award) – A Certificate of Merit and \$100.00 (sponsored by the Florida Federation of Garden Clubs, Inc.) for the most outstanding project in the field of environmental education involving youth.

YR-2(A) Single member garden club-(i,ii,iii,iv)

YR-2(B) Group of member clubs (councils or districts, etc.)

YR-2(C) State Garden Club-(i,ii,iii,iv)

DEADLINE: To your state's Award Chairman by your state's deadline.

SCALE OF POINTS: The scale of points on Page 4 is applicable.

YR-3 YOUTH LEADERSHIP (The Mary Louise Michie Award) – A Certificate of Merit and \$100.00 to an individual who has given outstanding service to youth as a leader of a Youth Garden Club in any grade category through high school.

DEADLINE: To your state's Award Chairman by your state's deadline.

SCALE OF POINTS: The scale of points on Page 4 of this document is applicable.

SECTION FIFTEEN-WILDLIFE GARDENING AWARDS

WG-1 A Certificate of Merit and \$100.00 (not currently sponsored) will be awarded to the garden club with the most notable project or projects educating the public on the benefits of gardening for wildlife. Extra points will be given for originality and new ideas. Club size will be taken into consideration when judging, so please include the number of members in the club, the percentage of member participation, the approximate number of people educated and how they were notified of the project.

WG-2 A Certificate of Merit and \$100.00 (not currently sponsored) will be awarded to the garden club establishing a wildlife garden or gardens at a public place or places, to include signage to educate the public on how to garden for wildlife and the benefits of doing so. Extra points will be given for articles published in newspapers and periodicals on the project. Club size will be taken into consideration when judging, so please include the number of members in the club, the percentage of member participation, and the approximate number of people educated and how they were notified of the project.

WG-3 A Certificate of Merit and \$100.00 (not currently sponsored) will be awarded to a junior garden club with the most notable project or projects educating the public on the benefits of gardening for wildlife. Extra points will be given for originality and new ideas. Club size will be taken into consideration when judging, so please include the number of members in the club, the percentage of member participation of the junior garden club and the approximate number of people educated and how they were notified of the project.

DEADLINE: To your state's award chairman by your state's deadline.

SCALE OF POINTS:

Presentation: 5 points

Achievement: 40 points

Club participation: 15 points

Community Involvement: 30 points

Record or Documentation: 10 points

Bonus Points: 1-10 points for emphasized project qualities, as listed in each award description. Three page application as per the general rules.

SECTION SIXTEEN - INTERNATIONAL AFFILIATES AWARDS

Guatemala & South America (Send to IA Awards Chairman, Cheryl Obediente, cheryl.obediente@gmail.com; 011-507-6675-9785 (c) Applications subject to general rules herein, to be mailed by January 15 of each year.

Mexico & Central America (Send to IA Awards Chairman, Maria Regina Viau, viaucastillo@gmail.com; 502-500-1553

IA-1 Civic Achievement Award- A Certificate of Merit and \$100.00 (sponsored by Esther P. DeSalinas) for the most outstanding contribution with civic improvement projects, community plantings, landscaping public area (design and plants), growing projects, horticulture workshops for children or adults, comprehensive program in environmental concerns.

IA-2 YOUTH AWARD-The Violet Dawson Youth Award, A Certificate of Merit and \$100.00 (sponsored by Gloria Remedi), to an IA member club for an environmental education and/or garden project for youth. Monetary award to be divided equally if more than one applicant qualifies.

IA-3 Wildflower Award-The Eleanor Yates Wildflower Award A Certificate of Merit and \$100.00 (Eleanor Yates) to an IA member club for establishing the most comprehensive planting of wildflowers and native plants in a public area such as a school ground or roadsides.

IA are also eligible to apply for Section 10-Publication Awards; Section 12-Yearbook Awards (YB-2, YB-4, YB-6); Section 4- Floral

Design (IA Flower Arranger of the Year);FD-2; Section 6 Gardening (G-1 and G-2); and Section 9-Membership and Promotions (Award MP-3)

IA FLOWER SHOW ACHIEVEMENT AWARDS

International Affiliates apply directly to IA Awards Chairman Cheryl Obediente or Maria Regina Viau by January 15. Requirements for Preparing a Book of Evidence for Flower Show Achievement Award-refer to Handbook for Flower Shows, 2017 edition.

(IA)FS-1 International Affiliates Standard Flower Show-Sunburst Rosette

- 1. One(1) or more International Affiliate member club. Minimum of three) Special Exhibits required.**

(IA)FS-2 Standard Flower Show Promoting NGC Objectives-Certificate of Merit and \$100.00 for the Overall Winner (not currently sponsored) for the most outstanding Standard Flower Show that promotes the objectives of National Garden Clubs, Inc.

(IA)FS-3 The Junne Johnsrud Schedule Award- A Certificate of Merit and \$100.00 (sponsored by Idalia Aguilar) for the best Standard Flower Show Schedule.

(IA)FS-4 Standard Flower Show Staging Award-The Ellen Griffin Staging Award. A Certificate of Merit and \$100.00 (sponsored by Sylvia Wray) for the most creative staging in a Standard Flower Show. At least six color photographs and a description of the special staging must accompany application.

(IA)FS-5 International Floral and/or Horticulture Show Award. A Certificate of Merit to an International Specialized Floral and/or Horticulture Show, sponsored by National garden Clubs, Inc., in recognition of outstanding achievement.

APPENDIX

TO STATE AWARDS CHAIRMEN: ONE worthy application in each category must be sent by mail or e-mail by the State Awards Chairman to the NGC Awards Chairman, Pat Young, 2844 Cyrene Dr., Hernando, MS 38632- 9691 to be postmarked no later than January 15, or to the Awards Committee Member designated in the rules. A complete list of entries from your state should be included with submissions. If submitting entry by mail, send original application and one copy for NGC judging purposes. (NGC Awards Chair will keep one and the other application will be mailed for judging). If your state Awards Application Form has the same requirements as the NGC Awards Application Form, the State Awards Chairman may choose one of the methods below prior to sending to national level.

- 1) Insert (write/type) necessary NGC information which is required at the top of your state's award application;**
- 2) Attach a sticky label with needed NGC information to the top of first page of your state's Award Application Form;**
- 3) Complete the top of the NGC Award Application Form with the necessary award/contact information and attach to your state's Award Application Form. (This would allow you to place a 4" sheet on top the entry.**

The club name, state organization name and NGC award applied for should be prominently visible on this page.

- National Affiliate members apply directly to Pat Young-postmark no later than January 15.**
- Publications-Send winning entries in all categories (except IA), to Carol Bullard, P.O. Box 9, Pope, MS 38658-0009. To be postmarked no later than January 15. All publication entries must be submitted as hard copies.**
- Yearbooks-The first place winning entry in each category should be submitted by the State Awards Chairman to the Regional Awards Chairman according to regional deadlines. Each Region decides to accept or decline electronic submissions. Regional Awards Chairmen are to send the list of winners to Pat Young by**

March 30th of each year.

- **International Affiliates: Apply to IA Awards Chairmen Cheryl Obediente (Guatemala & South America) or Maria Regina Viau (Mexico & Central America)**

**Flower Show Achievement Awards (listed in a separate document)-
Winning entries are sent to: Dot Yard, 1117 Old Wattsburg Rd.,
Waterford, PA 16441-4601, postmarked no later than January 15.**

REGIONAL AWARDS CHAIRMAN:

- **Member Award of Honor: forward winning entry to NGC Awards Committee Member Jeanne Nelson, 143 S. Harrison Ave., Congers, NY 10920-2229; 845-268-6220; j.t.nelson7@gmail.com**
- **Yearbooks: Selection of regional first place winner in each category will be made at regional level. Forward name of winner in each category to: Pat Young by March 30th.**