National Garden Clubs, Inc. FORM 5

HANDBOOK EXAMINATION ROSTER

Each Proctor, at each exam location, should complete this form. The State Flower Show Schools Chairman will compile all of the separate location information on a single form and she/he will email a copy of the completed form, minus the grades, to the NGC Handbook Exam Chairman for the Region. (Proctors fill in only the student examination numbers and omit the names.)

STATE:_____ EXAMINATION DATE:_____

EXAMINATION LOCATION:_____

EXAMINATION PROCTOR/S:_____

APPROVED BY STATE FLOWER SHOW SCHOOLS CHAIRMAN:_____
Signature

ALPHABETICAL LISTING		
EXAM #	**NAME AND ADDRESS**	**GRADE**

AFTER RECEIVING BOTH THE ROSTER AND THE GRADED PAPERS, THE STATE FLOWER SHOW SCHOOLS CHAIRMAN WILL TRANSFER THE DATA TO THIS FORM AND ENTER NAMES AND ADDRESSES. EMAIL THIS FORM AND FORM 3 PLUS A CHECK MADE OUT TO NGC FOR $5.00 PER APPLICANT TO NGC GENERAL HANDBOOK EXAM CHM. EMAIL A COPY OF THIS FORM TO THE HANDBOOK EXAMINATION CHAIRMAN FOR THAT REGION.